



TOURISM PROMOTIONS BOARD PHILIPPINES

Annual Procurement Plan for FY 2015

MAJOR PROJECTS / PROGRAME (International Events)

Code (PAP)	Program / Activities / Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE	
INTERNATIONAL PROMOTIONS - ASEAN and the PACIFIC																			
AUSTRALIA																			
TRAVEL FAIRS (TRADE AND CONSUMERS)																			
AUSTRALIA INTERNATIONAL DIVE EXPO (AIDE) 2015, Sep																			
	Airfare International tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (July 2015)											Gop	46,000.00	46,000.00		
	Visa Application		Direct Contracting												Gop	10,000.00	10,000.00		
	Coordination meeting		NP-SVP/Shopping												Gop	5,000.00	5,000.00		
	Communication expenses		Shopping												Gop	5,000.00	5,000.00		
	Travel insurance		Direct Contracting												Gop	3,000.00	3,000.00		
	Shipment services		NP-SVP												Gop	20,000.00	20,000.00		
	Miscellaneous		NP-SVP/Shopping												Gop	5,000.00	5,000.00		
	Giveaways		NP-SVP/Shopping												Gop	20,000.00	20,000.00		
	International courier services		NP-SVP												Gop	9,000.00	9,000.00		
	Sub Total															123,000.00	123,000.00		
PHILIPPINE FOOD FESTIVAL, Grace Hotel, Jul																			
	Travel insurance		Direct Contracting	Delegated to the Procurement and General Services Division (GSD) (May 2015)											Gop	3,000.00	3,000.00		
	Visa application		Direct Contracting												Gop	14,342.10	14,342.10		
	Coordination meeting		NP-SVP/Shopping												Gop	5,000.00	5,000.00		
	Communication expenses		Shopping												Gop	5,000.00	5,000.00		
	Airfare International tickets (MNL-SYD-MNL)		Shopping												Gop	70,500.00	70,500.00		3 pax
	Sub Total															97,842.10	97,842.10		
TOTAL												220,842.10	220,842.10						
SINGAPORE																			
TRAVEL FAIRS (TRADE AND CONSUMERS)																			
Asia Dive Expo ADEX April																			
	Booth design and construction			Delegated to the Procurement and General Services Division (GSD) (May 2015)															
	Airfare International tickets with travel insurance		NP-SVP/Shopping												Gop	60,000.00	60,000.00		MNL-SG-MNL
	Coordination meeting		NP-SVP/Shopping												Gop	5,000.00	5,000.00		
	Communication expenses		Shopping												Gop	5,000.00	5,000.00		
	Travel insurance		Direct Contracting												Gop	3,000.00	3,000.00		
	Shipment services		NP-SVP												Gop	20,000.00	20,000.00		
	Miscellaneous		NP-SVP/Shopping												Gop	5,000.00	5,000.00		
	Giveaways		NP-SVP												Gop	20,000.00	20,000.00		
	International courier services		NP-SVP												Gop	9,000.00	9,000.00		
	Sub Total															127,000.00	127,000.00		
ITB ASIA, October																			
	Booth design and construction		Public Bidding	c/o Bids and Award Committee											Gop	1,200,000.00	1,200,000.00		
	Airfare International tickets with travel insurance		NP-SVP/Shopping	Delegated to the Procurement and General Services Division (GSD)											Gop	60,000.00	60,000.00		
	Coordination meeting		NP-SVP/Shopping												Gop	5,000.00	5,000.00		Coordination meeting
	Communication expenses		Shopping												Gop	5,000.00	5,000.00		Communication expenses
	Travel insurance		Direct Contracting												Gop	3,000.00	3,000.00		
	Shipment services		NP-SVP												Gop	20,000.00	20,000.00		
	Miscellaneous		NP-SVP/Shopping												Gop	5,000.00	5,000.00		
	Giveaways		NP-SVP												Gop	20,000.00	20,000.00		
	International courier services		NP-SVP												Gop	9,000.00	9,000.00		
	Sub Total															1,327,000.00	1,327,000.00		
TOTAL																1,454,000.00	1,454,000.00		

MALAYSIA

TRAVEL FAIRS (TRADE AND CONSUMERS)

MALAYSIA INTERNATIONAL DIVE EXPO (MIDE) 2015, Jun

Booth design and construction Airfare International tickets Travel insurance Shipment services Coordination meeting Communication expenses Sub Total	Public Bidding Shopping Direct Contracting NP-SVP/Shopping NP-SVP/Shopping Shopping	c/o Bids and Award Committee	Gop	658,000.00	658,000.00		
			Gop	46,000.00	46,000.00		
			Gop	3,000.00	3,000.00		
			Gop	20,000.00	20,000.00		
			Gop	5,000.00	5,000.00		
			Gop	5,000.00	5,000.00		
				737,000.00	737,000.00		

SALES PRESENTATIONS, ROADSHOWS AND SALES MISSION

SALES MISSION TO MALAYSIA, May

Airfare International tickets Travel insurance Shipment services Coordination meeting Communication expenses Giveaways Sub Total	Shopping Direct Contracting NP-SVP/Shopping NP-SVP/Shopping Shopping NP-SVP/Shopping	Delegated to the Procurement and General Services Division (GSD) (April 2015)	Gop				
			Gop	3,000.00	3,000.00		
			Gop	20,000.00	20,000.00		
			Gop	5,000.00	5,000.00		
			Gop	5,000.00	5,000.00		
			Gop	20,000.00	20,000.00		
	53,000.00	53,000.00					

AIR ASIA TRAVEL FAIR

Shipment services	NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	75,000.00	75,000.00		
TOTAL				865,000.00	865,000.00		

HONG KONG

TRAVEL FAIRS (TRADE AND CONSUMERS)

DIVING AND RESORT TRAVEL (DRT) SHOW 2015

Booth design and construction Airfare International tickets Coordination meeting Communication expenses Travel insurance Giveaways Shipment services Sub Total	Public Bidding Shopping NP-SVP/Shopping Shopping Direct Contracting NP-SVP/Shopping NP-SVP	c/o Bids and Award Committee	Gop	2,115,000.00	2,115,000.00		
			Gop	46,000.00	46,000.00		
			Gop	5,000.00	5,000.00		
			Gop	5,000.00	5,000.00		
			Gop	3,000.00	3,000.00		
			Gop	20,000.00	20,000.00		
			Gop	20,000.00	20,000.00		
				2,214,000.00	2,214,000.00		

SALES PRESENTATIONS, ROADSHOWS AND SALES MISSION

PHILIPPINE BUSINESS MISSION TO HONG KONG, Jun

International airtickets Coordination meeting Communication expenses Travel insurance Giveaways Shipment services Sub Total	Shopping NP-SVP/Shopping Shopping Direct Contracting NP-SVP/Shopping NP-SVP	Delegated to the Procurement and General Services Division (GSD) (May 2015)	Gop	46,000.00	46,000.00		
			Gop	5,000.00	5,000.00		
			Gop	5,000.00	5,000.00		
			Gop	3,000.00	3,000.00		
			Gop	20,000.00	20,000.00		
			Gop	20,000.00	20,000.00		
	99,000.00	99,000.00					
TOTAL				2,313,000.00	2,313,000.00		

TAIWAN

PHILIPPINE BUSINESS MISSION TO TAIWAN

Airfare International tickets Visa application Coordination meeting Communication expenses Travel insurance Giveaways Shipment services Miscellaneous TOTAL	Shopping Direct Contracting NP-SVP/Shopping NP-SVP/Shopping Direct Contracting NP-SVP/Shopping NP-SVP NP-SVP/Shopping	Delegated to the General Services Division (GSD) (March 2015)	Gop	46,000.00	46,000.00		
			Gop	10,000.00	10,000.00		
			Gop	5,000.00	5,000.00		
		Delegated to the Procurement and General Services Division (GSD) (April 2015)	Gop	5,000.00	5,000.00		
			Gop	3,000.00	3,000.00		
		Delegated to the Procurement and General Services Division (GSD) (March 2015)	Gop	20,000.00	20,000.00		
			Gop	20,000.00	20,000.00		
			114,000.00	114,000.00			

SPECIAL PROJECTS																		
INTERNATIONAL CHINESE NEW YEAR PARADE, 15-23 Feb																		
Airfare International tickets (MNL-HKG-MNL)		Shopping	Delegated to the Procurement and General Services Division (GSD) (January 2015)										Gop	80,000.00	80,000.00			
Giveaways		NP-SVP/Shopping											Gop	-	-			
Sub Total														80,000.00	80,000.00			
ASEAN TOURISM FORUM (ATF) 2015																		
Booth design and construction		Direct Contracting	Delegated to the Procurement and General Services Division (GSD)										Gop	11,000.00	11,000.00			
Travel Insurance		Shopping	c/o Bids and Award Committee										Gop	110,000.00	110,000.00			
Airfare International tickets (Entertainers)		Public Bidding											Gop	2,000,000.00	2,000,000.00			
Production House		Direct Contracting	Delegated to the Procurement and General Services Division (GSD)										Gop	17,220.00	17,220.00			
Miscellaneous (Meal charges)		Shopping											Gop	75,000.00	75,000.00			
Airfare International airickets		NP-SVP											Gop	120,000.00	120,000.00			
Production services (Black hoodie jacket)														2,333,220.00	2,333,220.00			
Sub Total																		
ASEAN NTOs MEETING, 24-30 May																		
Airfare International tickets (MNL-SG-MNL)		Shopping	Delegated to the Procurement and General Services Division (GSD) (April 2015)										Gop	32,000.00	32,000.00			
Sub Total																		
PACIFIC ASIA TRAVEL ASSOCIATION (PATA) TRAVEL MART (2015), Sep																		
Booth Rental and Construction		Public Bidding	c/o Bids and Award Committee										Gop	1,600,000.00	1,600,000.00			
Coordination meeting		NP-SVP/Shopping	Delegated to the Procurement and General Services Division (GSD) (August 2015)										Gop	2,000.00	2,000.00		Coordination meeting	
Sub Total														1,602,000.00	1,602,000.00			
TOTAL														4,047,220.00	4,047,220.00			
INTERNATIONAL PROMOTIONS - NORTH ASIA DIVISION																		
CHINA MARKET																		
TRAVEL FAIRS (TRADE AND CONSUMERS)																		
CHINA OUTBOUND TOURISM & TRAVEL MARKET (COTTM)																		
Production fee		Direct Contracting												Gop	50,000.00	50,000.00		
Travel Expenses		Cash Advance												Gop	25,380.00	25,380.00		Reimbursement for payment for Travel insurance and Travel Tax
Sub Total															75,380.00	75,380.00		
GUANGZHOU INTERNATIONAL TRAVEL FAIR (GIFTF 2015)																		
Production fee		Direct Contracting												Gop	50,000.00	50,000.00		
Airfare international tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (March 2015)										Gop	37,095.95	37,095.95		Reimbursement for payment of discounted rate	
Airfare international tickets		Shopping											Gop	46,269.20	46,269.20			
Airfare international tickets		Shopping											Gop	125,510.50	125,510.50			
Production fee		Direct Contracting											Gop	50,000.00	50,000.00			
Sub Total														308,875.65	308,875.65			
COTTM AND DRT EXPO BEIJING 2015																		
Travel Expenses		Direct Contracting												Gop	27,700.00	27,700.00		Visa processing fee
Daily Subsistence Allowance		Direct Contracting												Gop	90,929.30	90,929.30		
Airfare international ticket		Shopping	Delegated to the Procurement and General Services Division (GSD) (April 2015)										Gop	31,515.94	31,515.94			
Office Supplies		Shopping											Gop	1,260.00	1,260.00			
Airfare international ticket		Shopping											Gop	1,260.00	1,260.00			
Office Supplies		Shopping											Gop	63,031.88	63,031.88			
Production fee		Direct Contracting											Gop	4,461.00	4,461.00			
Travel Expenses		Direct Contracting											Gop	55,980.00	55,980.00		reimbursement for payment for travel insurance, travel tax and access luggage	
Airfare international ticket		Shopping	Delegated to the Procurement and General Services Division (GSD) (March 2015)										Gop	3,965.25	3,965.25			
Airfare international ticket		Shopping											Gop	239,301.00	239,301.00			
Sub Total														519,404.37	519,404.37			
WTF Shanghai 2015																		
Production fee		Direct Contracting												Gop	50,000.00	50,000.00		
Travel Expenses		NP-SVP/Shopping												Gop	46,350.00	46,350.00		
Travel Expenses		NP-SVP												Gop	16,200.00	16,200.00		for giveaways
Travel Expenses		NP-SVP/Shopping												Gop	6,000.00	6,000.00		
Visa Application		Direct Contracting												Gop	4,300.00	4,300.00		
Production fee		Direct Contracting												Gop	50,000.00	50,000.00		Pre-departure allowance
Sub Total															172,850.00	172,850.00		
TOTAL															1,076,510.02	1,076,510.02		

KOREAN MARKET															
TRAVEL FAIRS (TRADE AND CONSUMERS)															
KOREA WORLD TRAVEL FAIR															
Travel Expenses		Cash Advance										Gop	47,601.00	47,601.00	Excess baggage and Travel Tax
Miscellaneous		Cash Advance										Gop	102,560.00	102,560.00	
Miscellaneous		Cash Advance										Gop	72,560.00	72,560.00	
Office Supplies		Cash Advance										Gop	2,067.00	2,067.00	
Miscellaneous		Cash Advance										Gop	68,859.00	68,859.00	
Sub Total													293,647.00	293,647.00	
13th TOUR EXPO DAEGU GYEONGBUK															
Administrative Expenses		Cash Advance										Gop	63,000.00	63,000.00	Cash Advance to cover the cost of expenses
TOTAL													356,647.00	356,647.00	
JAPAN MARKET															
TRAVEL FAIRS (TRADE AND CONSUMERS)															
HBC Hokkaido Broadcasting Filming Coverage															
Transportation Expenses		Direct Contrating										Gop	4,500.00	4,500.00	meal charges shooting permit and market fee
Transportation Expenses		Direct Contrating										Gop	22,135.00	22,135.00	
Meals		Excluded										Gop	10,992.74	10,992.74	
Miscellaneous		Direct Contrating										Gop	1,300.00	1,300.00	
Sub Total													38,927.74	38,927.74	
SAPPORO SNOW FESTIVAL															
Airfare International tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (February 2015)								Gop	110,058.00	110,058.00	Balikbayan Box	
Meals		Excluded									Gop	754.00	754.00		
Airfare International tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (February 2015)								Gop	625,050.00	625,050.00		
Office Supplies		Shopping									Gop	1,105.00	1,105.00		
Office Supplies		NP-SVP/Shopping									Gop	4,040.00	4,040.00		
Sub Total												741,007.00	741,007.00		
MARINE DIVING FAIR TOKYO JAPAN															
Airfare International tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (April 2015)								Gop	57,702.40	57,702.40		
TOTAL												57,702.40	57,702.40		
SALES MISSION/PRODUCT PRESENTATION															
PHILIPPINE BUSINESS MISSION TO JAPAN 2015															
Office supplies		Shopping										Gop	11,794.00	11,794.00	rebooking For Sindaw Phil. Performing Arts Guild 3 pcs 2 pcs 6 pcs Of destination and VPY 2015
Meal Expenses		Direct contracting										Gop	1,716.00	1,716.00	
Airfare International ticket		Shopping										Gop	4,055.00	4,055.00	
Airfare International ticket		Shopping										Gop	32,966.00	32,966.00	
Production fee		Direct contracting										Gop	65,000.00	65,000.00	
Airfare International ticket		Shopping	Delegated to the Procurement and General Services Division (GSD) (June 2015)								Gop	127,638.27	127,638.27		
Airfare International ticket		Shopping									Gop	172,061.25	172,061.25		
Airfare International ticket		Shopping									Gop	193,000.00	193,000.00		
Airfare International ticket		Shopping									Gop	75,199.29	75,199.29		
Printing and Production		NP-SVP									Gop	279,600.00	279,600.00		
Office supplies		Shopping									Gop	3,740.00	3,740.00		
Sub Total												966,769.81	966,769.81		
TOTAL												1,804,406.95	1,804,406.95		
NORTH AMERICA DIVISION															
TRAVEL FAIRS (TRADE AND CONSUMERS)															
DIVE EQUIPMENT & MARKETING ASSOCIATION (DEMA) SHOW 2015															
Airfare International Tickets		Shopping										Gop	2,160,000.00	2,160,000.00	2 pax round trip tickets 500 pcs Promotional Promotional and giveaways
Giveaways		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (October / November 2015)								Gop	175,000.00	175,000.00		
Shipment Services		NP-SVP									Gop	300,000.00	300,000.00		
Sub Total												2,635,000.00	2,635,000.00		
SALES MISSION/PRODUCT PRESENTATION															
PHILIPPINE SALES MISSION															
Airfare International Tickets		Shopping										Gop	220,000.00	220,000.00	2 pax Printing of collateral materials
Promotional Expenses		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (May / June 2015)								Gop	100,000.00	100,000.00		

Giveaways		Shopping	Delegated to the Procurement and General Services Division (GSD) (May 2015)	Gop	175,000.00	175,000.00	Promotional
Shipment Expenses		NP-SVP		Gop	300,000.00	300,000.00	Shipment of promotional materials and give-aways
Sub Total					795,000.00	795,000.00	
UNITED STATES TOUR OPERATORS ASSOCIATIONS (USTOA)							
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) October 2015)	Gop	220,000.00	220,000.00	
Promotional Expenses		NP-SVP		Gop	100,000.00	100,000.00	
Giveaways		Shopping		Gop	175,000.00	175,000.00	
Shipment Expenses		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (November 2015)	Gop	300,000.00	300,000.00	
Sub Total					795,000.00	795,000.00	
TOTAL					4,225,000.00	4,225,000.00	
OTHERS							
FINANCIAL SUPPORT							
19th ANNUAL WORLD CHAMPIONSHIPS OF PERFORMING ARTS (WCOA)							
Giveaways		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (May 2015)	Gop	1,100,475.00	1,100,475.00	promotional
EUROPE DIVISION (London & Germany)							
TRAVEL FAIRS (TRADE AND CONSUMERS)							
BOOT DUSSELDORF SHOW							
A. International Airfare Tickets - Round int'l trip tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (January 2015)	Gop	112,500.00	112,500.00	1 pax
B. Giveaways		Public Bidding	c/o Bids and Award Committee	Gop	700,000.00	700,000.00	2,000 pcs
1. IMFITP Promotional Bags		Shopping		Gop	37,800.00	37,800.00	7 bxs
2. Dried mangoes-single serve packs		NP-SVP		Gop	231,840.00	231,840.00	1,000 pcs
3. Giveaways for VIP & Trade Fair		NP-SVP	Delegated to the Procurement and General Services Division (GSD) (January 2015)	Gop	257,600.00	257,600.00	1500 pcs
4. Promotionalbag		NP-SVP		Gop	230,000.00	230,000.00	
C. Shipment Services		Shopping		Gop	1,275.00	1,275.00	15 pcs Balikbayan Box
Administrative Expenses		NP-SVP		Gop	110,143.68	110,143.68	
International Courier Services					1,681,158.68	1,681,158.68	
Sub Total							
Internationale Tourismus Borse(ITB-Berlin)							
A. Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (March 2015)	Gop	216,230.00	216,230.00	for COO
International Tickets (Manila-Berlin-Manila)		Shopping		Gop	534,683.60	534,683.60	6 pax
International Tickets (Manila-Berlin-Manila)		NP-SVP/Direct Contracting		Gop	24,000.00	24,000.00	Meals & Beverages /Pre-Departure Briefing
B. Miscellaneous					774,913.60	774,913.60	
Sub Total							
World Travel Mart (London)							
Airfare international tickets		Shopping	Delegated to the Procurement and General Services Division (GSD) (October 2015)	Gop	240,000.00	240,000.00	for Secretary
Airfare international tickets		Shopping		Gop	240,000.00	240,000.00	for COO
Airfare international tickets		Shopping		Gop	240,000.00	240,000.00	2 pax for Marketing officer
Shipment Services		NP-SVP		Gop	480,000.00	480,000.00	for Collaterals & Giveaways
Sub Total					1,200,000.00	1,200,000.00	
45th ST. GALLEN SYMPOSIUM PHILIPPINE DINNER NIGHT							
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	217,669.86	217,669.86	for COO
Airfare International Tickets		Shopping		Gop	129,666.10	129,666.10	2 pax Marketing Officers
Airfare International Tickets		Public Bidding	c/o Bids and Award Committee	Gop	3,666,888.20	3,666,888.20	54 pax Production
Airfare Domestic (1st call) Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	325,297.00	325,297.00	27 pax for Loboc choir
Airfare Domestic (2nd call) Tickets		Shopping		Gop	287,970.00	287,970.00	27 pax for Loboc choir
Production House Services		Public Bidding	c/o Bids and Award Committee	Gop	2,517,133.42	2,517,133.42	
Sub Total					7,144,624.58	7,144,624.58	
TOTAL					10,800,696.86	10,800,696.86	

M.I.C.E. DEPARTMENT										
PARTICIPATION IN MICE TRADE FAIRS SALES MISSION & BIB										
ASIA PACIFIC										
ASIA PACIFIC INCENTIVES & MEETINGS EXPO (AIME) 24-25 February 2015 Melbourne Convention and Exhibition Center, Australia										
Giveaways		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	120,000.00	120,000.00		300 pcs Go Pack Travel Bag		
Giveaways		NP-SVP		Gop	9,000.00	9,000.00		300 pcs Non-Woven Bag		
Gold String		Shopping		Gop	500.00	500.00				
Airfare International ticket		Shopping		Gop	54,712.00	54,712.00		Mnl-Mel-Mnl with Travel Insurance		
Biyahero Luggage Bag		Shopping		Gop	5,999.70	5,999.70				
Office Supplies		Shopping		Gop	1,000.00	1,000.00		Storage Boxes		
Office Supplies		Shopping		Gop	350.00	350.00		Packaging Tape		
Office Supplies		Shopping		Gop	140.00	140.00		Clear Book A4 20 Leaves		
Office Supplies		Shopping		Gop	320.00	320.00		Clear Book A4 40 Leaves		
Administrative Expenses		NP-SVP/Shopping		Gop	229,515.00	229,515.00				
Sub Total					421,536.70	421,536.70				
9th Incentive Travel and Conventions, Meetings (IT&CM) 2015 14-16 April 2015										
Shipment Expenses		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	7,000.00	7,000.00		Mice Brochure to DOT - Shanghai		
Printing Expenses		NP-SVP		Gop	58,000.00	58,000.00		Reprenting of Mice Brochure		
Airfare International Tickets		Shopping		Gop	78,400.00	78,400.00		Manila-Shanghai-Manila		
Office supplies		Shopping		Gop	4,067.00	4,067.00				
Courier Services		NP-SVP		Gop	3,000.00	3,000.00				
Sub Total				150,467.00	150,467.00					
Luxperience Sydney, Australia 6-9 September 2015										
Giveaways		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	250,000.00	250,000.00				
Office Supplies		Shopping		Gop	6,810.00	6,810.00				
Airfare International Tickets		Shopping		Gop	137,000.00	137,000.00				
Courier Services		NP-SVP		Gop	35,000.00	35,000.00				
Office Supplies		Shopping		Gop	540.00	540.00				
Administrative Expenses		NP-SVP/Shopping		Gop	369,917.50	369,917.50				
Sub Total				799,267.50	799,267.50					
Sydney Sales Mission										
Courier Services		NP-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	1,500.00	1,500.00				
INCENTIVE TRAVEL AND CONVENTIONS MEETING (IT&CM) Bangkok, Thailand - September 28 to 02 October 2014										
Booth Design/Construction		Public Bidding	c/o Bids and Award Committee	Gop	2,500,000.00	2,500,000.00				
Giveaways		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	7,500.00	7,500.00		200 pcs Dried Mango w/ native packaging and 500 for Ms. Jasmin Parra		
Airfare International ticket (MNL-BKK-MNL)		Shopping		Gop	20,000.00	20,000.00				
Registration Fee		Direct Contracting		Gop	36,000.00	36,000.00				
Booth Space rental		Direct Contracting		Gop	2,160,000.00	2,160,000.00				
Administrative Expenses		NP-SVP/Shopping		Gop	213,945.00	213,945.00				
Sub Total					4,937,445.00	4,937,445.00				
Travel Blog Exchange (TBEX) 14-18 October 2015										
Airfare International ticket (MNL-BKK-MNL)		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	47,500.00	47,500.00		w/ travel insurance for Jasmin Parra and Arnold Gonzales		
Registration Fee		Direct Contracting		Gop	65,800.00	65,800.00				
Sub Total					113,300.00	113,300.00				
TOTAL					6,423,516.20	6,423,516.20				
CHINA										
Routes Asia 2015 Kunming, China 15-17 March 2015										
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	46,500.00	46,500.00				
Administrative Expenses		NP-SVP/Shopping		Gop	30,000.00	30,000.00				
Sub Total					76,500.00	76,500.00				
World Street Food Congress 09-13 April 2015, Singapore										
Airfare International tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	21,050.00	21,050.00		MNL-SIN-MNL Airtickets and travel insurance		
Courier Services		NP-SVP		Gop	11,000.00	11,000.00				
Administrative Expenses		NP-SVP/Shopping		Gop	1,000.00	1,000.00				

Registration Fee		Direct Contracting		Gop	15,300.00	15,300.00		
Administrative Expenses		NP-SVP/Shopping		Gop	1,500.00	1,500.00		
Sub Total					49,850.00	49,850.00		
TOTAL					126,350.00	126,350.00		
NORTH AMERICA								
IMEX America - October 13-16, 2014								
Giveaways		NP-SVP		Gop	90,000.00	90,000.00		300 pcs Currency Wallet with IMFITP logo
Airfare International Tickets		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	31,200.00	31,200.00		Las Vegas - Washington for R. Tria and Yvette Cruz
Office Supplies		Shopping		Gop	6,700.00	6,700.00		
Courier Services		NV-SVP		Gop	26,000.00	26,000.00		
Booth Space rental		Direct Contracting		Gop	2,704,800.00	2,704,800.00		
AVP/Edit Production		NV-SVP		Gop	150,000.00	150,000.00		
Administrative Expenses		NP-SVP/Shopping		Gop	815,113.00	815,113.00		
Sub Total						3,823,813.00	3,823,813.00	
US Sales Presentation 19-23 October 2014								
Giveaways		NV-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	168,000.00	168,000.00		200 pcs
Courier Services		NV-SVP		Gop	150,000.00	150,000.00		
Sub Total						318,000.00	318,000.00	
TOTAL					4,141,813.00	4,141,813.00		
EUROPE								
IMEX Frankfurt, 17-23 May 2015								
Shipment Expenses		NV-SVP	Delegated to the Procurement and General Services Division (GSD)	Gop	25,000.00	25,000.00		Courier/Shipment
Airfare International Tickets		Shopping		Gop	182,000.00	182,000.00		MNL-FRA-MNL tickets and Travel Insurance
Giveaways		NV-SVP		Gop	129,000.00	129,000.00		300 pcs go pack travel bag
Office Supplies		Shopping		Gop	8,750.00	8,750.00		Supplies ☐
Giveaways		Shopping		Gop	7,797.50	7,797.50		10 bxs Mango Chocolate (big box)
Giveaways		Shopping		Gop	2,098.75	2,098.75		5 bxs Mango Chocolate (small box)
TOTAL						354,646.25	354,646.25	
MICE ATTENDANCE MEETING								
ASAE Great Ideas in Association Management Conference Asia Pacific, Hong Kong								
Airfare Internation ticket (Mnl - Hkg - Mnl)		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	25,750.00	25,750.00		w/ travel insurance
Administrative Expenses		NP-SVP/Shopping		Gop	22,500.00	22,500.00		onsite expenses
Sub Total						48,250.00	48,250.00	
ASEAN MICE Venue Standard Workshop - Bangkok, Thailand								
Airfare Internation ticket (Mnl - Bkk - Mnl)		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	19,000.00	19,000.00		w/ travel insurance
Administrative Expenses		NP-SVP/Shopping		Gop	2,610.00	2,610.00		
Sub Total						21,610.00	21,610.00	
ICCA ASPAC CLIENT/SUPPLIER WORKSHOP and MICE SALES PRESENTATION IN TOKYO 25 August 2015								
Tour Guide		Direct Contracting	Delegated to the Procurement and General Services Division (GSD)	Gop	49,000.00	49,000.00		
Airfare Internation ticket (Mnl - Fukuoka - Mnl)		Shopping		Gop	97,550.00	97,550.00		
Food and Beverage		Excluded		Gop	106,470.00	106,470.00		
Giveaways		NV-SVP		Gop	15,000.00	15,000.00		
Administrative Expenses		NP-SVP/Shopping		Gop	11,375.00	11,375.00		
Sub Total						279,395.00	279,395.00	
AFECA Board and Advisory Meeting, AFECA Forum; AEC+Expo 2015 (11-13 November 2015)								
Airfare Internation ticket		Shopping	Delegated to the Procurement and General Services Division (GSD)	Gop	47,000.00	47,000.00		C. Miranda and T. Landan
Travel Insurance		Direct Contracting		Gop	1,500.00	1,500.00		
Sub Total						48,500.00	48,500.00	
TOTAL					349,255.00	349,255.00		

GRAND TOTAL	=	39,773,378.38	39,773,378.38
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Submitted By:


ESTEFANIA JULIETA F. BOLANTE
 Head, BAC Secretariat *16*

Recommending Approval:

BIDS AND AWARD COMMITTEE


LEAH MARIE C. SY
 Chairperson


MA. CARLA REMEDIOS E. MIRANDA
 Member


TERESITA D. LANDAN
 Vice Chairperson


SUSANA J. DEL MUNDO
 Member


MA. NEDALIN L. MIRANDA
 Member


ELIZABETH E. GANDIA
 Member


MARIVIC M. SEVILLA
 Alternate Member

Approved by:


DOMINGO RAMON C. ENERIO III
 Chief Operating Officer