



TOURISM PROMOTIONS BOARD

Fourth Floor, Suites 7, 10-17 Legaspi Towers 300, Roxas Boulevard, Manila, Philippines 1004 • Tel.: (632) 525-9318 to 27
Fax: (632) 521-6165 / 525-3314 • E-mail: info@tpb.gov.ph • Website: <http://www.tpb.gov.ph>

18 February 2014

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR-040.2014

Request for Price Quotation

**Item (s): Printing of MICE Brochure
8th Incentive Travel and Conventions, Meetings (IT&CM China
15-17 April 2014**

| Quantity | Particulars | Estimated Unit Price | Total Amount |
|-----------------|--|-----------------------------|---------------------|
| 300 pcs. | Printing of M.I.C.E. Brochure Specification: Size - folded: 8.25" x 9" Spread: 16.5" x 9" Paper : Book 80lbs (solid white) Color : Full color x Full color No. of Pages : 32 pages self-cover Binding : Saddle stitch Others : CD layout to be supplied By TPB Delivery : ASAP | Php 216.66 | Php 65,000.00 |
| Terms | 30 days | | |
| Delivery | ASAP | | |
| ABC | Php 65,000.00 inclusive of all taxes | | |

The last day of submission of **quotation** is not later than 10:00 a.m. on 25 February 2014 personally or thru fax no. 521-6165 or email at roselle.tpb2013@yahoo.com.ph, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila. Please address your quotation to the undersigned.

Thank you very much.

MA. EDITHA A. PAGDANGANAN
Chief, General Services Division

Contact Person
Contact No

ROSELLE D. ROMERO
525-93-18 loc 206 / 207 / 525-64-43

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.

Notes:

1. All entries must be typewritten.
2. Delivery Period: Within seven (7) calendar days after receipt of Purchase Order
3. Terms of Payment : 30 days
4. Price Validity shall be for a period of thirty (30) calendar days
5. Bids exceeding the budget shall be disqualified. (Approved Budget for the Contract is Php 65,000.00)

| Qty. | Items and Specifications | Unit Price | Total Amount (VAT INCLUSIVE) |
|-------------|--|-------------------|---|
| 300 pcs. | Printing of M.I.C.E. Brochure Specification: Size - folded: 8.25" x 9" Spread: 16.5" x 9" Paper : Book 80lbs (solid white) Color : Full color x Full color No. of Pages : 32 pages self-cover Binding : Saddle stitch Others : CD layout to be supplied By TPB Delivery : ASAP | | |

New Suppliers must submit the following documents to be eligible to participate in the bidding:

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate

After having carefully read and accepted your Terms and Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature /Position

Name of Company

Address / Telephone / Fax No.

Cellphone No./Email Address