



TOURISM PROMOTIONS BOARD

Fourth Floor, Suites 7, 10-17 Legaspi Towers 300, Roxas Boulevard, Manila, Philippines 1004 • Tel.: (632) 525-9318 to 27
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27 February 2014

Quotation No. TRPB-PR-056.2014

REQUEST FOR QUOTATION

The **Tourism Promotions Board** invites all interested duly registered suppliers from Phil-GEPS to submit quotations for the item/s listed below;

Reference	:	PR No.2.045
Item(1)	:	Production of IMFTP Clip Memo Holder
Specifications	:	Specifications: Size: Upright : 9.70 cm (w) x 13.00 cm (h) x 7.00 cm (side) Open box : 8.90 cm (w) x 4.00 cm (h) x 1.30 cm (thick) Material: Acrylic clear (.40cm for stand / .25 cm-for open box) Process: Debossed engraving 2 side (text - "PHILIPPINES" or IMFTP) Others: CD Layout to be supplied by TPB : With Assembly, Clip opens and spring at the bottom : Please see attached image design. : Actual sample available at TPB-MarCom : Job Awarding will be based on the type & quality sample presented by interested supplier
Quantity	:	200 pcs.
Delivery date	:	20 calendar days upon approval of actual sample
Total ABC	:	Php497.50 or Php 99,500.00

The last day of submission of **quotation** is not later than 10:00 a.m. on **March 7, 2014** personally., subject to the Terms and Condition attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

MA. EDITHA A. PAGDANGANAN

Chief, General Services Division

Contact Person : WILMA PANAY
Contact No : 525-93-18 loc 208

New Suppliers must submit the following documents to be eligible to participate in the bidding.

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/references
5. PhilGEPs Certificate

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.
2. Bids exceeding the budget shall be disqualified.