



TOURISM PROMOTIONS BOARD

Suites 7, 10-17, Fourth Floor, Legaspi Towers 300, Roxas Boulevard, Manila, Philippines 1004
Tel: (632) 525-9318 to 27·Fax: (632) 521-6165 / 525-3314 · E-mail: info@tpb.gov.ph · Website: http://www.tpb.gov.ph

20 May 2014

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR-234/2014

Request for Price Quotation

**Item (s): Conference Bag
Giveaways for Philippine Business Mission 2014**

Quantity	Particulars	Estimated Unit Price	Total Amount
600 pcs.	Conference Bag Material : Cotton Twill Size : 16" length x 13" height Full Color Design (back to back) Design to be supplied by TPB	Php 400.00	Php 240,000.00
Terms	30 days		
Delivery	Before June 10, 2014		
ABC	Php 240,000.00 inclusive of all taxes		

The last day of submission of **quotation** is not later than 10:00 a.m. on 29 May 2014 personally or thru fax no. 521-6165 or email at roselle.tpb2013@yahoo.com.ph, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

WILMA B. PANAY

OIC – General Services Division

Contact Person

ROSELLE D. ROMERO

Contact No

525-93-18 loc 206 / 207 / 525-64-43

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.

Notes:

1. All entries must be typewritten.
2. Delivery Period: Within seven (7) calendar days after receipt of Purchase Order
3. Terms of Payment : 30 days
4. Price Validity shall be for a period of thirty (30) calendar days
5. Bids exceeding the budget shall be disqualified. (Approved Budget for the Contract is Php 240,000.00)

Qty.	Items and Specifications	Unit Price	Total Amount (VAT INCLUSIVE)
600 pcs.	Conference Bag Material : Cotton Twill Size : 16" length x 13" height Full Color Design (back to back) Design to be supplied by TPB		

New Suppliers must submit the following documents to be eligible to participate in the bidding:

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate

After having carefully read and accepted your Terms and Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature /Position

Name of Company

Address / Telephone / Fax No.

Cellphone No./Email Address