

14 August 2014

Reference: TPB-PR-408/2014

REQUEST FOR QUOTATION

The **Tourism Promotions Board** invites all interested duly registered suppliers from Phil-GEPS to submit quotations for the item/s listed below;

Reference	:	PR No. 8.060
Item(s)	:	Conference bags with Destinations print
Materials	:	Brass Twill (black bag) with lining with zipper and inside pocket
Size	:	16" x 13" x 2"
Printing	:	Silkscreen printing (full body print) - Text of the destinations – silver gray; - It's More Fun in the Philippines logo – silver white print -
Quantity/Colors	:	150 pcs.
Delivery date	:	On or before September 08, 2014
ABC	:	Php44,250.00 (VAT included)
Note	:	Please submit bag sample upon submission of bid

The last day of submission of **quotation** is not later than 5:00 p.m. on **August 26, 2014**, personally., subject to the Terms and Condition attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

MA. EDITHA A. PAGDANGANAN
Chief, Gen. Services Division

Contact Person : WILMA PANAY
Contact No : 525-93-18 loc 208

New Suppliers must submit the following documents to be eligible to participate in the bidding.

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/references
5. PhilGEPs Certificate

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.
2. Bids exceeding the budget shall be disqualified.