

**20 August 2014**

**Reference : TPB-PR-414/2014**

**REQUEST FOR QUOTATION**

The **Tourism Promotions Board** invites all interested duly registered suppliers from Phil-GEPS to submit quotations for the item/s listed below;

Reference	:	PR No. 8.076
Item	:	<b>Printing of VISIT PHILIPPINES YEAR (VPY) 2015 STICKERS for VPY Launch giveaways during the Phil. Travel Mart 2014</b>
Specifications	:	Size : 5" x 7" Material : 3M Sticker Color : Full color + Matte lamination Process : Digital printing Process : Offset Printing Binding : Saddle Stitch Others : CD Layout to be supplied by TPB With slitting per piece
Quantity	:	1,500 pcs
Delivery date	:	August 29, 2014
Total ABC	:	<b>Php 49,900.00 (inclusive of VAT)</b>

The last day of submission of **quotation** is not later than 10:00 a.m. on **August 26, 2014** personally., subject to the Terms and Condition attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4<sup>th</sup> Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

**MA. EDITHA A. PAGDANGANAN**  
Chief, General Services Division

Contact Person : WILMA PANAY  
Contact No : 525-93-18 loc 208

New Suppliers must submit the following documents to be eligible to participate in the bidding.

**A. Legal Documents**

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License (updated)
3. BIR Registration / TIN
4. Company Profile/references
5. PhilGEPs Certificate (updated)

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.
2. Bids exceeding the budget shall be disqualified.