

11 September 2014

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR-0445.2014

Request for Price Quotation

**Item (s): VPY 2015 Gift Ribbons and VPY 2015 Satin Sticker
For WTM & VPY Promotional Giveaways**

Quantity	Particulars	Estimated Unit Price	Total Amount
200 rolls	VPY 2015 Gift Ribbons Specification: Size : 1" width x 50yards Material : Double edge satin / silk lace (white color) Print Color : 2 colors blue Others : CD layout to be supplied by TPB Delivery Date : 10 calendar days upon approval of sample	Php 550.00	Php 110,000.00
5000 pcs.	VPY 2015 Satin Stickers Specification: Size : 1" x 1.6" Material : Satin paper Glossy Print Color : Full color (glossy) Process : Offset printing Others : CD layout to be supplied by TPB with die-cutting & slitting per pc. Delivery Date : 10 calendar days upon approval of sample	Php 2.50	Php 12,500.00
Terms	30 days		
Delivery	10 calendar days upon approval of proof		
ABC	Php 122,500.00 inclusive of all taxes		

The last day of submission of **quotation and legal documents** is not later than 10:00 a.m. on 19 September 2014 thru mail or personally in a sealed envelope, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

MA. EDITHA A. PAGDANGANAN
Chief, General Services Division and
OIC – Corporate Affairs

Contact Person ROSELLE D. ROMERO
Contact No 525-93-18 loc 206 / 207 / 525-64-43

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.

Notes:

1. Delivery Period: Within seven (30) calendar days after receipt of Purchase Order
2. Terms of Payment : 30 days
3. Price Validity shall be for a period of thirty (30) calendar days
4. Bids exceeding the budget shall be disqualified. (Approved Budget for the Contract is Php 122,500.00)

New Suppliers must submit the following documents to be eligible to participate in the bidding:

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate