

29 September 2014

Reference : TPB-PR-483/2014

REQUEST FOR QUOTATION

The **Tourism Promotions Board** invites all interested duly registered suppliers from Phil-GEPS to submit quotations for the item/s listed below;

Reference	:	PR No.9.106
Item	:	Production of VPY 2015 ROUND NECK WHITE T-SHIRT for promotional campaign giveaways of VPY
Specifications		Size : Philippine Free size Material : 100% Cotton Print : Front – Full Color Back – Blue color (website) Process : Digital or Silkscreen Others : CD layout to be supplied by TPB Note: **Please submit sample of t-shirt upon submission of quotation for approval of TPB-MARCOM
Quantity	:	4,000 pcs
Delivery date	:	15 calendar days upon approval of Purchase Order
Total ABC	:	Php 500,000.00 (VAT inclusive)

The last day of submission of **quotation** is not later than 5:00 p.m. on **October 08, 2014** personally, subject to the Terms and Condition attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

MA. EDITHA A. PAGDANGANAN
Chief, General Services Division

Contact Person : WILMA PANAY
Contact No : 525-93-18 loc 208

New Suppliers must submit the following documents to be eligible to participate in the bidding.

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License (updated)
3. BIR Registration / TIN
4. Company Profile/references
5. PhilGEPs Certificate (updated)

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.
2. Bids exceeding the budget shall be disqualified.