

27 October 2014

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR-0529.2014**

**Request for Price Quotation**

**Item (s): Printing of IMFITP/VPY 2015 Gift Wrapper  
Local and International Gift Wrapper  
Promotional Giveaways Material**

Quantity	Particulars	Estimated Unit Price	Total Amount
3,000 sheets	<b>Printing of IMFITP/VPY 2015 Gift Wrapper</b> Specification: Size : 36" x 24" – 1,000 sheets 24" x 18" – 2,000 sheets Paper Stock : Book 60 lbs – 1,500 sheets Matte 70 lbs – 1,500 sheets Print Color : Full Color printing Process : Offset, 1 side printing Others : CD layout to be supplied Proof for MARCOM approval prior to final Production with trimming per sheet	Php 16.66	Php 50,000.00
Terms	30 days		
Delivery	November 07, 2014		
ABC	Php 50,000.00 inclusive of all taxes		

The last day of submission of **quotation and legal documents** is not later than 10:00 a.m. on 07 November 2014 thru mail or personally in a sealed envelope, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

**MA. EDITHA A. PAGDANGANAN**  
Chief, General Services Division and  
OIC – Corporate Affairs

Contact Person

ROSELLE D. ROMERO

Contact No

525-93-18 loc 206 / 207 / 525-64-43

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following documents to be eligible to participate in the bidding:

**A. Legal Documents**

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate