

03 November 2014

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR-0534.2014

Request for Price Quotation

**Item (s): Printing of TPB Two (2) Ring Binder
TPB Corporate and Tourism Promotional Materials**

Quantity	Particulars	Estimated Unit Price	Total Amount
1,000 pcs.	Printing of TPB Two (2) Ring Binder Specification: Size : 10"(w) x 12.25"(h) Thickness: 1.) 1 inch	Php 130.00	Php 130,000.00
1,000 pcs.	2.) 2 inches	Php 145.00	Php 145,000.00
1,000 pcs.	3.) 3 inches	Php 160.00	Php 160,000.00
	Stock : Pasteboard #20 using endpaper of Metallix 250gsm., Ruby color paper Print Color : Front : Dry-embossed with Gold stamping : Back : Dry-debossed (website) Process : Embossing & Stamping Others : CD layout to be supplied by TPB : With 2 Ring binder to be installed : With hole in spine : With aluminum corner lip		
Terms	30 days		
Delivery	November 28, 2014 – proof of actual sample of hardbound for approval December 22, 2014 – full delivery		
ABC	Php 435,000.00 inclusive of all taxes		

The last day of submission of **quotation and legal documents** is not later than 10:00 a.m. on 11 November 2014 thru mail or personally in a sealed envelope, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

MA. EDITHA A. PAGDANGANAN
Chief, General Services Division and
OIC – Corporate Affairs

Contact Person

ROSELLE D. ROMERO

Contact No

525-93-18 loc 206 / 207 / 525-64-43

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following documents to be eligible to participate in the bidding:

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate