

**21 November 2014**

**Reference : TPB-PR-570/2014**

**REQUEST FOR QUOTATION**

The **Tourism Promotions Board** invites all interested duly registered suppliers from Phil-GEPS to submit quotations for the item/s listed below;

Reference	:	PR No. 11.063
Item	:	<b>Purchased of Lanyard w/ VPY 2015 Campaign Slogan</b>
Specifications		Size : 2.00 cm (width) x 47.00 cm (length) Material : As per sample of TPB-Marcom Color: White and Yellow (closest to VPY logo) Print Color : 2 color two side printing Others : Design layout to be supplied by TPB Please submit actual sample of material
Quantity	:	5,000 pcs
Delivery date	:	December 15, 2014
Total ABC	:	<b>Php 185,000.00</b>

The last day of submission of **quotation** is not later than 5:00 p.m. on **December 1, 2014** personally., subject to the Terms and Condition attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4<sup>th</sup> Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

**MA. EDITHA A. PAGDANGANAN**  
Chief, General Services Division

Contact Person : WILMA PANAY  
Contact No : 525-93-18 loc 208

New Suppliers must submit the following documents to be eligible to participate in the bidding.

**A. Legal Documents**

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License (updated)
3. BIR Registration / TIN
4. Company Profile/references
5. PhilGEPs Certificate (updated)
6. Actual sample of materials

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.
2. Bids exceeding the budget shall be disqualified.