

24 November 2014

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.0576.2014

Request for Price Quotation

**Item (s): Printing and Production of VPY 2015 Kit Folder
For TPB/ VPY 2015 Promotional Kit Materials
for Domestic & International Purposes**

Quantity	Particulars	Estimated Unit Price	Total Amount
5000pcs	Printing VPY 2015 Kit Folder Specification: Size - folded : 9"(w) x 12"(h) Spread: 18.5"(w) x 18.5"(h) Paper Stock : C2S 220 lbs. Print Color : Front - Full Color + Matt Lamination : Inside – 3 colors + Matt Lamination Process : Offset, 2 side printing Others : Pocket size – 22.5cm x 16.30cm(h) : CD layout to be supplied by TPB : With scoring, die-cutting, folding & pasting Please submit actual sample of paper Proof for MARCOM approval prior to final printing	Php 35.00	Php 175,000.00
Terms	30 days		
Delivery	December 15, 2014		
ABC	Php 175,000.00 inclusive of all taxes		

The last day of submission of **quotation and legal documents** is not later than 10:00 a.m. on 02 December 2014 thru mail or personally in a sealed envelope, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

MA. EDITHA A. PAGDANGANAN
Chief, General Services Division and
OIC – Corporate Affairs

Contact Person

ROSELLE D. ROMERO

Contact No

525-93-18 loc 206 / 207 / 525-64-43

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following documents to be eligible to participate in the bidding:

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate