

Request for Quotation

25 November 2015

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

2nd NOTICE

Quotation No. TPB-PR.2015.10.673

Requirements : Office Equipment
Project Title : for the Finance and PGSD

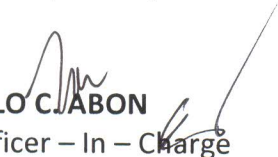
Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 unit	PAPER SHREDDER Model: MY 1000cc Power Consumption: 0.5hp Throat Size: 9 inches Paper Capacity: 5 sheets Shred size: 3.8 x 48mm (crosscut) Waste bin Volume 5.8 gallons Dimensions: 13.8" x 9.8" x 22.3" Weight: 22 lbs (unpacked)	Php80,000.00	Php80,00.00
2 units	TYPEWRITER LCD Display: 16 characters Typing width: 9" Typing Speed: 12 characters per second Line Spacing: 1, 1.5, 2. Caps Lock: yes Line indent: Yes Dimension / Weight Dimension (w x D x H): 417 x 384 x 135n	12,000.00	24,000.00
3 units	ELECTRONIC CALCULATOR Key Rollover Cost/Sell/Margin Tax Calculator Line Print 2 color Printing 3.5 line per second printing	8,000.00	24,000.00
1 unit	CHECKWRITER Paymaster-9000 Manual checkwriter	35,000.00	35,000.00

Terms	30 days upon receipt of invoice		
Delivery	15 days after received P.O.		
ABC	Php163,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents in a sealed envelope not later than **2 December 2015, 05:00 p.m.**, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.


NILO C. ABON
 Officer – In – Charge
 Procurement and General Services Division

Contact Person

JOSE T. DUCUSIN, JR

Contact No

525-93-18 loc 214 / 207 / 525-64-43

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate