

8 December 2015

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR 2015.12.705**

**Requirements: Cacha Bags**

**Project: For the ASEAN Tourism Conference 2016**

|  |  |     |                                     |        |   |
|--|--|-----|-------------------------------------|--------|---|
| Quantity                                 | 500 pcs  |     |                                     |        |   |
| Size                                     | <table border="0"> <tr> <td>Bag</td> <td>10.5''(w) x 15'' (h)x 4'(thickness)</td> </tr> <tr> <td>Handle</td> <td>1.25''(w) x 47'' (total length, overlapping strap up to the base)</td> </tr> </table>   | Bag | 10.5''(w) x 15'' (h)x 4'(thickness) | Handle | 1.25''(w) x 47'' (total length, overlapping strap up to the base) |
| Bag                                      | 10.5''(w) x 15'' (h)x 4'(thickness)  |     |                                     |        |   |
| Handle                                   | 1.25''(w) x 47'' (total length, overlapping strap up to the base)  |     |                                     |        |   |
| Color Requirement                        | Full or 1 color logo printing  |     |                                     |        |   |
| Material Reference                       | <p><b>Bag-</b> Canvass (cacha color)</p> <p><b>Handle-</b> with overlapping strap up to the base using cotton strap</p> <p><b>Base-</b> Red canvass</p> <p><b>Belt lock-</b> Gordon Leatherette with belt lock</p> <p>With pocket &amp; zipper in front</p> <p>With gina silk lining &amp; pocket inside</p> |     |                                     |        |   |
| Printing process                         | Sublimation or silkscreen  |     |                                     |        |   |
| Other requirement                        | <p>Layout to be supplied by Marcom</p> <p>Please submit actual sample of material</p> <p>Final sample for Marcom approval prior of production</p>  |     |                                     |        |   |
| Print turn around (production lead time) | Delivery on <b>January 10, 2015</b>  |     |                                     |        |   |
| Unit cost                                | P 120.00   |     |                                     |        |   |
| Lot cost                                 | P 60,000.00  |     |                                     |        |   |

Please submit your quotation and legal documents not later than 17 December 2015, 10:00 a.m. thru email at [maria\\_ponting@tpb.gov.ph](mailto:maria_ponting@tpb.gov.ph) or thru fax no. 526-5971 , subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed

by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

**NILO C. ABON**

Officer – In – Charge

Procurement and General Services Division

Contact Person

MARIA SALVE CATRIONA U. PONTING

Contact No

525-93-18 loc 214

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN

4. Company Profile/Reference
5. PhilGEPs Certificate