

Reference No. TPB-PR-2015-330

REQUEST FOR PRICE QUOTATION

The **Tourism Promotions Board (TPB)**, thru the Bids & Awards Committee (BAC), invites interested bidders to submit proposals for the hereunder project:

GLOBAL TOURISM INTERFACE BLOGGERS FAMILIARIZATION TOUR (GTI-UK)

TOUR OPERATOR SERVICES

30 JUNE – 6 JULY 2015

GUIDELINES FOR THE SELECTION OF TOUR OPERATOR (TERMS OF REFERENCE)

I. PROJECT

The Tourism Promotions Board (TPB) in partnership with the Global Tourism Interface (GTI), for the implementation of digital and social media campaign for UK, France, Italy, and Spain. The bloggers will be in the Philippines from June 30 – July 06, 2015

II. BACKGROUND

TPB and GTI collaborated to come up with the most viable and resource optimized action plan to promote the Philippines on digital and social media.

III. PURPOSE/OBJECTIVES

To come up with a detailed itinerary based on the proposed itinerary from TPB that will give the GTI bloggers a great experience in the Philippines.

IV. SCOPE OF WORK/DELIVERABLES

1. Prepare a detailed program/itinerary that would suit the guest's activity taking into consideration that they are bloggers;
2. Cover the transportation service requirements (van hire/boat /ferry and domestic airline tickets), including airport transfers;
3. Entrance fees and other applicable fees, as the case may be, except those with sponsors;
4. Cover all meals (except those with sponsors); and
5. Provide a knowledgeable tour guide for each destination.

V. PROPOSED ITINERARY

Proposed Length of stay		6 nights/7 days
Tentative dates <i>(arrival / departure from Philippines)</i>		June 30th to July 6th
Participants		5 bloggers + 1 escort + 2 TPB
Tentative Itinerary	Day 1 (30 June)	Arrive in Manila (TBA) Traditional Filipino dinner Overnight in Manila
	Day 2 (01 July)	Flight to Palawan (5J637 ETD0805) Honda Bay Island Hopping tour Snorkelling tour at Honda Bay Overnight in Honda Bay area
	Day 3 (02 July)	Puerto Princesa Subterranean River Tour Puerto Princesa Natural Park Overnight in Honda Bay area
	Day 4 (03 July)	Depart PPS for Manila (5J638 ETD1005) Fly to Bohol (PR2777 ETD1440) SUP Experience Dinner in Bohol Firefly Tour of Bohol in the evening Overnight in Bohol
	Day 5 (04 July)	Dolphin watching in Bohol/Island hopping Bohol Countryside Tour in the Afternoon inclusive of lunch at Loboc River (Attractions: Chocolate Hills + Tarsier Sanctuary) Spa Experience/Treatment Overnight in Bohol
	Day 6 (05 July)	Balicasag Tour morning then Flight back to Manila afternoon (PR2778 ETD1640) Intramuros Manila City Tour Lifestyle: Culinary Experience (The Goose Station or Vask (lunch) and Black Sheep (Dinner) Overnight in Manila
	Day 7 (06 July)	Depart Manila for UK (TBA) (direct flights leave around 6am – if indirect they are late morning)

PARTICIPANTS	
Bloggers	1. Mr. Paul Farrugia
	2. Ms. Phoebe Younger
	3. Ms. Flora Baker
	4. Ms. Keri Allan
	5. Mr. Christopher Stevens
Escort	6. Ms. Amy Scott
TPB Representative/s	7. Arnold T. Gonzales
	8. Maria Febbie Alacapa

VI. LEGAL AND TECHNICAL ELIGIBILITY DOCUMENTS

1. Preferably specializing in the European market
2. Willing to provide services on “send-bill” arrangement
3. Must be a member of DOT recognized organizations
4. SEC, DTI or CDI Registration Certificate
5. Mayor’s Permit / Business Permit
6. Company Profile / Reference
7. BIR Registration
8. PhilGEPS Registration Certificate
9. DOT Accreditation Certificate

VII. APPROVED BUDGET FOR THE CONTRACT (ABC)

TWO HUNDRED FIFTY TWO THOUSAND PESOS ONLY (PHP252, 000.00) inclusive of service charge and all applicable taxes.

Note: Cost of items in quotation should be broken down. Price quoted should be adjusted, should there be sponsorship for some of the package components. The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VII. PROJECT OFFICERS/CONTACT PERSONS:

Marketing Communications Department - Europe Division
 International Promotions Department
 Tel: 523-89-60/525-12-55, 525-93-18 local 267 or 244

Ms. Ochie Cruz: ochie_cruz@tpb.gov.ph
 Ms. Nerissa Cruz: neri_cruz@tpb.gov.ph
 Mr. Arnold Gonzales: arnold_gonzales@tpb.gov.ph

INSTRUCTION TO BIDDERS:

Please submit your Eligibility, Technical and Financial Bid Documents in sealed envelope addressed to:

*NILO C. ABON
Officer-in-Charge
Procurement and General Services Division
Administrative Department*

Deadline of submission is on **25 June, 5:00 P.M.** c/o Janet G. Villafranca, Procurement and General Services Division, Administrative Department, Tourism Promotions Board, 4th Floor Legaspi Towers 300 Roxas Boulevard, Manila (tel. no. 525-9318 loc. 246).

22 June 2015

(Original Signed)

NILO C. ABON

Officer-in-Charge

Procurement and General Services Division