

7 August 2015

The **TOURISM PROMOTIONS BOARD** invites you to submit quotation for the item/s listed below;
Quotation No. TPB-PR 2015-431

Request for Price Quotation**Item (s): Nihonggo Translation Services of Materials for the MICE Sales Presentation, Tokyo**

Quantity	Particulars	Estimated Unit Price (PHP)	Total Amount (PHP)
Nihonggo Translation Services	Nihonggo Translation Services	1,400.00	49,000.00
Terms of Payment	30 days upon submission of billing statement		
Delivery	20 August 2015		
ABC	PHP49,000.00 inclusive of all applicable taxes		

The last day of submission of **quotation and legal documents** is not later than **10 August 2015, 10:00 AM**, email to janet_villafranca@tpb.gov.ph, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

NILO C. ABON

Officer-In-Charge

Procurement and General Services Division

Contact Person

JANET G. VILLAFRANCA

Contact No

525-93-18 loc 265 / 525-73-13

Note:

1. All entries must be typewritten in your company letterhead.
2. Price Validity shall be for a period of thirty (30) calendar days.
3. New Suppliers must submit the following documents to be eligible to participate in the bidding:
 - SEC/DTI Registration Certificate
 - Mayor's Permit/License
 - BIR Registration / TIN
 - Company Profile/Reference
 - PhilGEPs Certificate

