

14 January 2016

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2016.01.024

Requirements : T-Shirt
Project Title : LOL for January 29, 2016

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
150 pcs.	ROUND NECK WHITE SHIRT SPECIFICATIONS Material : Cotton Color : White Round Sizes : XS, S, M, L, XL, 2XL, 3XL Please see attached sample For approval of sample prior to final production	Php 300.00	Php 45,000.00
Terms	30 days upon receipt of invoice		
Delivery	January 27, 2016		
ABC	Php 45,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than 19 January 2016, 10:00 a.m. personally or thru email at roselle.tpb2013@yahoo.com.ph or roselle_romero@tpb.gov.ph, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

NILO C. ABON

Officer – In – Charge
Procurement and General Services Division

Contact Person

ROSELLE D. ROMERO

Contact No

525-93-18 loc 214 / 246

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate