

27 January 2016

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2016.01.036

Requirements : 2 Pax International Air Tickets and Travel Insurance (MNL-MEL-MNL)
Project Title : Asia Pacific Incentives and Meetings Expo (AIME), Australia

Particulars	Name of Passenger/s	Flight Itinerary
2 Pax International Air Tickets Qantas Air/Economy Class	CASIANO, Jocelyn Ms. SANTILLAN, Marietta Ms.	19 FEB/MNL-SYD/QF20 1900H –0610H 19 FEB/SYD-MEL/QF421 0930H-1105H
2 Pax Travel Insurance (Accident Coverage Up to 1M)		26 FEB/MEL-SYD/QF420 0930H-1055H 26 FEB/SYD-MNL/QF19 1225H-1730H
Terms of Payment	30 days upon receipt of billing statement	
Other Terms and Conditions	Rebookable /Reroutable/Refundable	
ABC	PhP147,000.00 inclusive of all taxes	

Please submit your **quotation and legal documents** not later than **4 February 2016, 10:00 AM**, email to janet_villafranca@tpb.gov.ph, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

(Sgd.)
NILO C. ABON
 Officer- In- Charge
 Procurement and General Services Division

Contact Person JANET G. VILLAFRANCA
 Contact No 5259318 loc. 246 / 5257312

Note: **All entries must be typewritten in your company letterhead.**
 Price Validity shall be for a period of thirty (30) calendar days.
 New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate