

2 February 2016

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2016.02.037

Requirements : Accommodation - TPB Secretariat
Project Title : Travel Tour Expo

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount(PhP)
10 rooms	Accommodation (5N/6D) Date: 3-7 February 2016 Requirements: <ul style="list-style-type: none"> ▪ Within the vicinity of the bay area ▪ Must be accessible to the SMX Convention Center (MOA) ▪ Must br DOT-accredited establishment ▪ Must be willing to provide rooms on send-bill arrangement ▪ Must be able to provide ten(10) twin-sharing room with breakfast ▪ Must be 4-star hotel 	7,000.00	350,000.00
Terms	30 days upon receipt of invoice		
Delivery	3 February 2016		
ABC	PhP350,000.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents in a sealed envelope** not later than **3 February 2016, 12:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

(Sgd.)

NILO C. ABON

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILAFRANCA

Contact No

5259318 loc. 246 / 5257312

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. DOT Accreditation Certificate