

Request for Quotation

February 3, 2016

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2016.02.083

Requirements : PRINTING & PRODUCTION of IMFITP/VPA NOTEBOOK INSERT 144 PAGES

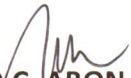
Project Title : ITB Berlin event on March 09-12, 2016, VPA, Domestic & other int'l promotional giveaways

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
10,000 pcs (2 kinds)	<p>PRINTING & PRODUCTION of IMFITP/VPA NOTEBOOK INSERT 144 PAGES</p> <p>Specifications: Size: 5.5" X 8.25" – folded 11" X 8.25" - spread Stock: Foldcote Cal. 15 – cover : Cream book 80 gsm Print: FC + matt lamination x 0 – cover : one color both sides – inside pages Pages: 144 inside pages plus cover Binding: Smythe-sewn with perfect binding Others: Layout to be supplied by TPB-Marcom : Please submit actual sample for paper : Proof for Marcom approval prior Of final printing Delivery date: Initial - 2,000 pcs (2 kinds) on March 4, 2016 (for ITB Berlin Project) Balance of 8,000 cps – 15 days after initial delivery</p>	Ph50.00	Php500,000.00
Terms	30 days upon receipt of invoice		
Delivery	15 days after received P.O.		
ABC	Php500,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents in a sealed envelope not later than **29 February 2016, 05:00 p.m.**, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.


NILO C. ABON
Officer – In – Charge
Procurement and General Services Division

Contact Person	JOSE T. DUCUSIN, JR
Contact No	525-93-18 loc 214 / 207 / 525-64-43

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate