



TOURISM PROMOTIONS BOARD

Fourth Floor, Suites 7, 10-17 Legaspi Towers 300, Roxas Boulevard, Manila, Philippines 1004 • Tel.: (632) 525-9318 to 27
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25 September 2013

REQUEST FOR PROPOSAL

The **Tourism Promotions Board** invites all interested duly registered suppliers from Phil-GEPS to submit quotations for the item/s listed below;

Reference	:	9.068
Item(1)	:	1. POLO SHIRTS with "Its'More Fun in the Philippines" – text in Japanese translation (horizontal print) to be used for Asia Pacific Festival on October 12-17 (Fukuoda, Japan)
Materials/Process	:	Honeycombed (good quality) ; Silkscreen process (please submit sample shirt)
Color of Polo shirt	:	Yellow, blue, red and orange
Quantity/Breakdown of sizes	:	250 pcs. Small–80 pcs.; Medium– 80 pcs.; Large 40 pcs.; XL - 25 pcs. & 2XL – 25 pcs.
Delivery date	:	October 10, 2013
ABC	:	P300.00/pc. Or Php75,000.00

The last day of submission of **quotation** is not later than 10:00 a.m. on **October 03, 2013** personally., subject to the Terms and Condition attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

MA. EDITHA A. PAGDANGANAN

Head, BAC Secretariat

Contact Person : WILMA PANAY
Contact No : 525-93-18 loc 208

New Suppliers must submit the following documents to be eligible to participate in the bidding.

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/references
5. PhilGEPs Certificate

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.
2. Bids exceeding the budget shall be disqualified.