



TOURISM PROMOTIONS BOARD

Fourth Floor, Suites 7, 10-17 Legaspi Towers 300, Roxas Boulevard, Manila, Philippines 1004 • Tel.: (632) 525-9318 to 27
Fax: (632) 521-6165 / 525-3314 • E-mail: pcvnet@dotpcvc.gov.ph • Website: <http://www.dotpcvc.gov.ph>

09 October 2013

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR-0328

Request for Price Quotation

**Item (s): Laptop Trolley Bag – for Outbound Tour Operators Association of India (OTOAI)
01 – 04 December 2013**

Quantity	Particulars	Estimated Unit Price	Total Amount
300 pcs.	Laptop Trolley Bag Size : 34 x 42 x 20 cm Style : <ul style="list-style-type: none">- Cloth material; supplier to submit color swatches- With padded laptop compartment- With additional compartment document organizer- With additional compartment comprehensive organizer (i.e. with pockets for pens, cables, mouse etc.)- With It's More Fun on the Philippine (IMFITP) branding (supplier to recommend appropriate method to be used)	Php 750.00	Php 225,000.00
Terms	30 days		
Delivery	on or before November 11, 2013		
ABC	Php 225,000.00 inclusive of all taxes		

The last day of submission of **quotation** is not later than 10:00 a.m. on 17 October 2013 personally or thru fax no. 521-6165 or email at roselle.tpb2013@yahoo.com.ph, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

MA. EDITHA A. PAGDANGANAN

Head, BAC Secretariat

Contact Person

ROSELLE D. ROMERO

Contact No

525-93-18 loc 206 / 207 / 525-64-43

Note: **All entries must be typewritten in your company letterhead.**

1. Price Validity shall be for a period of thirty (30) calendar days.

Notes:

1. All entries must be typewritten.
2. Delivery Period: Within seven (7) calendar days after receipt of Purchase Order
3. Terms of Payment : 30 days
4. Price Validity shall be for a period of thirty (30) calendar days
5. Bids exceeding the budget shall be disqualified. (Approved Budget for the Contract is Php 225,000.00)

Qty.	Items and Specifications	Unit Price	Total Amount (VAT INCLUSIVE)
300 pcs.	Laptop Trolley Bag Size : 34 x 42 x 20 cm Style : <ul style="list-style-type: none">- Cloth material; supplier to submit color swatches- With padded laptop compartment- With additional compartment document organizer- With additional compartment comprehensive organizer (i.e. with pockets for pens, cables, mouse etc.)- With It's More Fun on the Philippine (IMFITP) branding (supplier to recommend appropriate method to be used)		

New Suppliers must submit the following documents to be eligible to participate in the bidding:

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate

After having carefully read and accepted your Terms and Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature /Position

Name of Company

Address / Telephone / Fax No.

Cellphone No./Email Address