

Request for Quotation

29 July 2016

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2016.07.421

Requirements : Admiral YMCKO 400 Card
Printer ribbon w/ 400 PVC Card and Cleaning Kit
Project Title : For Printing of TPB Corporate IDs

Quantity	Particulars	Estimated Unit Price	Total Amount
2sets	Admiral YMCKO 400 Card Printer Ribbon w/ 400 PVC Card and Cleaning Kit	Php 9,000.00	Php 18,000.00
Terms	30 days		
Delivery	7days upon approval of Purchase Order		
ABC	Php 18,000.00 inclusive of all taxes		

The last day of submission of **quotation and legal documents** is not later than 10:00 a.m. on 08 August 2016, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(original signed)
REMIGIO PAGADUAN, JR.
Officer – In – Charge
Procurement and General Services Division

Contact Person ROSELLE D. ROMERO
Contact No 525-93-18 loc 214 / 207 / 525-64-43

Note: All entries must be typewritten in your company letterhead.

1. Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following documents to be eligible to participate in the bidding:

A. Legal Documents

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate