

## Request for Quotation

24 August 2016

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR.2016.08.475**

**Requirements :**           **50pax Catering Services**  
**Project Title :**           **PHITEX 2016 Working Committee Meeting, 30 August 2016**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
50 pax	Catering Services for Lunch Meal and PM Snacks	Php800.00	Php40,000.00
Terms	30 days upon receipt of invoice		
ABC	<b>Php40,000.00</b> inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **30 August 2016, 1:00 p.m.** thru email at [marianne\\_espera@tpb.gov.ph](mailto:marianne_espera@tpb.gov.ph) or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

**REMIGIO U. PAGADUAN JR.**  
Officer – In – Charge  
Procurement and General Services Division

Contact Person

**MARIANNE A. ESPERA**

Contact No

525-93-18 loc. 246

[marianne\\_espera@tpb.gov.ph](mailto:marianne_espera@tpb.gov.ph)

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate

**TOURISM PROMOTIONS BOARD PHILIPPINES**

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