

## ***REQUEST FOR EXPRESSION OF INTEREST FOR DEVELOPMENT OF ASSETS AND INVENTORY MANAGEMENT SYSTEM***

The *Tourism Promotions Board* through the *Corporate Budget FY 2015* intends to apply the sum of ***Seven Hundred Eighty Five Thousand Pesos (Php 785,000.00)*** being the Approved Budget for the Contract (ABC) to payments under the contract for *TPB-BAC REI 2015-03*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

1. The *Tourism Promotions Board* now calls for the submission of eligibility documents for the above project. Interested consultants must submit their eligibility documents on or before ***9:30 a.m. of March 30, 2015*** at the Tourism Promotions Board, Administrative Department, 4<sup>th</sup> Floor Legaspi Towers 300, Roxas Boulevard, Metro Manila. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
2. The BAC shall draw up the short list of consultants from those who have submitted eligibility documents/Expression of Interest and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of maximum of five (5) prospective bidders who will be entitled to submit bids.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184 and is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest belonging to citizens of the Philippines. In accordance with Revised IRR of R.A. 9184, only bids from shortlisted consultants will be opened.
4. The Procuring Entity shall evaluate bids using the *Quality Based Evaluation/Selection (QBE/QBS)* procedure.

The criteria and rating system for the evaluation of bids shall be provided in the Instruction to Bidders.

5. The schedule of activities is as follows:

| <b>Activities</b>  | <b>Schedule and Venue</b>   |
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| 1. Submission of Letter of Intent and Application for Eligibility/<br>Issuance of Eligibility Requirements | <b>March 24-30, 2015</b><br>(8:00 a.m. to 12:00 N.N.. – 1:00 p.m. to 5:00 p.m.)<br><b>March 31, 2015 up to 9:30 a.m. only</b><br>Administrative Department<br><b>Tourism Promotions Board (TPB)</b><br>4 <sup>th</sup> Flr. Legaspi Towers 300<br>Roxas Boulevard, Manila |

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| 2. Eligibility Checking and Short Listing                | <b>10:00 a.m., March 31, 2015</b><br>PEZA Unit 8<br>4 <sup>th</sup> Flr. Legaspi Towers 300 Roxas Blvd., Manila   |
| 3. Issuance of Bid Documents to Short Listed Consultants | <b>April 1, 2015</b><br>BAC Secretariat, Administrative Department<br>Tourism Promotions Board  |
| 4. Submission and Receipt of Bids                        | <b>up to 9:30 a.m. of April 13, 2015</b><br>BAC Secretariat, Administrative Department<br>Tourism Promotions Board<br>4 <sup>th</sup> Flr. Legaspi Towers 300 Roxas Blvd., Manila |
| 5. Opening of Bids                                       | <b>10:00 a.m., April 13, 2015</b><br>PEZA Unit 8  |
| 6. Presentation of bidders                               | <b>April 13, 2015, PEZA Unit 8</b><br>(right after the opening of bids - order of presentation to be announced)   |

The Eligibility Documents/Checklist may be obtained at the TPB-BAC Secretariat c/o Ms. Salve Ponting, Administrative Department, Tourism Promotions Board, 4<sup>th</sup> Floor Legaspi Towers 300, Roxas Boulevard, Metro Manila. It may also be downloaded Free of Charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) [www.philgeps.gov.ph](http://www.philgeps.gov.ph) or TPB website at [www.tpb.gov.ph](http://www.tpb.gov.ph).

Bid documents shall be available only to shortlisted eligible bidders upon payment of non-refundable amount of **One Thousand Pesos (P1, 000.00)** to the TPB Cashier's Unit.

For further information on the Terms of Reference (TOR), please refer to **Mr. Emmanuel Zarate** at telephone numbers 525-9318 loc. 215.

The Tourism Promotions Board reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

*Ms. Estefania Julieta F. Bolante/ Ms. Ma. Salve Catriona U. Ponting*  
BAC Secretariat, Administrative Department  
Tourism Promotions Board  
4<sup>th</sup> Floor Legaspi Towers 300, Roxas Boulevard, Manila  
Tel. Nos. 02-525-7312/02 525-9318 loc. 214/215  
Email at [pcvcgsd@yahoo.com](mailto:pcvcgsd@yahoo.com)  
Fax No. 02-526-5971  
**[www.tpb.gov.ph](http://www.tpb.gov.ph)**

LEAH MARIE C. SY  
Chairperson  
Bids and Awards Committee