

13 December 2016

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2016.12.684

Requirements : Pad Folio
Project Title : Giveaways – Philippine Night Functions
ATF 2017
19 January 2017

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
100pcs.	Pad Folio Specifications: Size : 8.5" x 11" Color : Assorted Material : For recommendation of supplier (needs to have a native fabric accent – e.g. yakan/binakol/hablon/inaul on the flap) Logo : silkscreen/ for recommendation of supplier (one color TPB logo and It's more fun in the Philippines)	Php 500.00	Php 50,000.00
Terms	30 days upon receipt of invoice		
Delivery	06 January 2017		
ABC	Php 50,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than 19 December 2016, 10:00 a.m., subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(original signed)

REMIGIO PAGADUAN, JR.

Officer – In – Charge

Procurement and General Services Division

Contact Person

ROSELLE D. ROMERO

Contact No

525-93-18 loc 214 / 246

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate