

8 May 2017

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. **TPB-PR 2017.05.224**

Requirements : Tour Operator Services
Project Title : Hana Tour Agents Familiarization Tour, Manila and Palawan

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount(PhP)
1 Lot	<p>Tour Package for Manila and Palawan 17 – 21 May 2017 / Manila and Palawan 21 Pax Foreign Participants / 2 Pax TPB Officers</p> <p>Package Inclusions:</p> <ol style="list-style-type: none"> 1. Domestic Air Ticket (25 Pax) 17 MAY/MNL-PPS/5J639 ETD1600 20 MAY/PPS-MNL/5J636 ETD1205 (Names to Follow) 2. Accommodation <ol style="list-style-type: none"> a. Aziza Paradise Hotel 17-18 May/ 23 Single Deluxe Rooms with Breakfast b. Best Western Plus The Ivywall Hotel 18-19 May/ 23 Single Deluxe Rooms with Breakfast c. Sheridan Beach Resort and Spa 19-20 May/ 23 Single Deluxe Rooms with Breakfast 3. Meals <ol style="list-style-type: none"> a. 17 May (Lunch: Biwon Korean Restaurant/Dinner: Badjao Seafront Restaurant) b. 18 May (Lunch: Pandan Island Buffet Lunch/Dinner: Kim C Korean Restaurant) c. 19 May (Lunch and Dinner at South Sea Restaurant, Sheridan Beach Resort & Spa) d. 20 May (Lunch: Daraewon Korean Resto/Dinner: 	900,000.00	900,000.00

	<p>4. Tours (per attached itinerary)</p> <p>5. Land Transportation Services Bus for 25 pax (17-20 May)</p> <p>6. Tour Guide Service Korean/English speaking guide</p> <p>7. Other Requirements</p> <p>a. Lei Reception (NAIA Terminal 2 and PPS International Airport)</p> <p>b. Provision for to cover on-site miscellaneous expenses</p> <p><i>Please see attached Terms of Reference and Itinerary for details</i></p>		
Terms	30 days upon receipt of Invoice		
Delivery	As stated		
ABC	Php900,000.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents** not later than **12 May 2017, 12:00 PM**, email to janet_villafranca@tpb.gov.ph, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Copies of the following legal documents to be submitted:

1. Income/Business Tax Return
2. Mayor/Business Permit Certificate
3. PhilGEPS Registration Certificate
4. Omnibus Sworn Statement
5. Company Profile

Contact Person: Janet G. Villafranca / 5259318 loc. 217

Thank you very much.

(Sgd.)

REMIGIO U. PAGADUAN, JR.

Officer- In- Charge

Procurement and General Services Division

