

24 August 2017

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR 2017.08.477**

**Requirements : 3 Pax International Air Tickets + Travel Insurance (MNL-PVG-MNL)**  
**Project Title : Philippines Participation in Incentive Conference & Event Society Asia Pacific (ICESAP) Conference 2017**

Particulars	Name of Passenger/s	Flight Itinerary
3 Pax International Air Ticket/s Economy Class Philippine Airlines Travel Insurance (1M Accident Coverage)	SANTILLAN, Marietta Ms. LOZA, Edmon Gerald Mr. LAROSA, Grace Ms.	5SEPT/MNL-PVG/PR336 1110h-1455h 9 SEPT/PVG-MNL/pr337 1600H-1950H
Terms of Payment	30 days upon receipt of billing statement	
Other Terms and Conditions	<b>Rebookable/Reroutable/Refundable</b>	
ABC	<b>Php64,500.00</b> inclusive of all applicable taxes	

Please submit your **quotation and legal documents** not later than **31 August 2017, 10:00 AM**, email to janet\_villafranca@tpb.gov.ph, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

**REMIGIO U. PAGADUAN, JR.**

Officer- In- Charge  
Procurement and General Services Division

Contact Person JANET G. VILLAFRANCA  
Contact No 5259318 loc. 246 / 5257312

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor/Business Permit
2. Income/Business Tax Certificate
3. PhilGEPS Registration Number
4. Omnibus Sworn Statement
5. Company Profile