

20 April 2018

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. <u>TPB-PR 2018-04-230</u>

Requirements: Production of Passport Organizer and Wallet with weave Cloth

Project: US East Coast MICE Sales Calls

Qty	Particulars	Estimated Unit Price	Estimated Total Amount
	SPECIFICATIONS:		
150 pcs		Php	Php
	A. PASSPORT ORGANIZER:	1,000.00	150,000.00
	Size: Folded: 13.35 cm x 22.00 x 2.00 cm (thick),		
	Spread: 28.70 cm x 22.00 cm		
	Detachable strap: $2.00 \text{cm} \text{x} 140.00 \text{cm} \text{length w/stainless hooks}$		
	Weave cloth accent: 12.70 cm x 22.00 cm (center when spread)		
	Inner layered pockets: 11.30cm x 10.50,		
	11.5 cm &20.80cm/12.00cm x 22.00cm (L&R)		
	Materials: Black Crinkled Nylon Fabric		
	(Passport organizer & detachable strap)		
	: 210D Nylon Black Fabric for lining		
	Zipper: Big Zipper Gray with customized zip pullers with		
	TPB Logo emboss		
	Printing: 1 color transparent printing (inside)		
	Weave cloth/tribal: Yakan, Abel, Inaul or Hinablon		
	weave cloth/tribal (3 min. assorted designs)		
	Others: With outside pocket, &multi card holders		
	B. SMALL WALLET: (TO BE PUT INSIDE THE PASSPORT ORGANIZER)		
	Size: Folded: 9.80 cm x 19.00 cm, spread: 19.60 cm x 19.00 cm		
	Weave cloth accent: 5.00 cm x 19.00 cm (center when spread)		
	Materials: Black Crinkled Nylon Fabric & : 210D Nylon		
	Fabric Gray for lining		
	Weave cloth/tribal: Yakan, Abel, Inaul and Hinablon		
	weave cloth/tribal (3 min. assorted designs)		
	C. POUCH CASE: (OVERLAP OPEN POUCH)		
	Size : 25.50 cm x 16.50 cm (finish size)		
	Material: Non-woven cloth 85gsm (gray color)		
	Print: 1 color transparent printing both sides		
	Other: Layout to be supplied by TPB-Marcom		
	:Actual existing samples are available at TPB for reference.		
	:Please submit one (1) actual sample with accent		
	cloth/tribal together one (1) set assorted design swatches		

	of weave cloth/tribal (per TPB's approved assorted	
	design swatches)	
	:Submitted sample must be the actual representation of the	
	items to be delivered and will be used as basis for bid	
	evaluation. Failure to submit/present the actual sample	
	based on the specification will be disqualified and will not	
	be considered.	
	: Packaging-individually inserted in the pouch case.	
Terms	30 days upon receipt of invoice	
ABC	Php 150,000.00 inclusive of all applicable taxes	

Please submit your quotation and legal documents not later than **26 April 2018**, 10:00 a.m. in a thru email address pgsd@tpb.gov.ph cc: maria_ponting@tpb.gov.ph, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(sgd.) NILO C. ABON

Officer – In – Charge Procurement and General Services Division

Contact Person MARIA SALVE CATRIONA U. PONTING

Contact No 525-93-18 loc 217

Price Validity shall be for a period of thirty (30) calendar days.

Kindly submit the following documents for eligibility:

- a. PhilGEPS Membership/Certificate
- b. Mayor's Permit /Business Permit (valid)
- c. Business/Income Tax Return
- d. Notarized Omnibus Sworn Statement