

TECHNICAL SPECIFICATION

MEGA MEDIA FAMILIARIZATION TRIP 2018 Transportation Requirements

Background

This MMF Philippines is the first TPB institutional media project that focuses on the invitation of foreign media (print, broadcast, bloggers, vloggers) to experience the Philippines as a preferred destination in Southeast Asia focusing on the Filipino hospitality, natural and pristine settings, delectable food, rich heritage, and the most enlightening cultural interactions. It is also a venue for the media-savvy minds of the travel industry to come together, to network, to learn, to take blogging and cover travel stories to the next level.

Participants shall be brought to various parts of the country each centered on a particular theme in order to gather content for their publications, and inspire their followers and readers to visit the Philippines. This is also an excellent opportunity to liaise with the media to update them of the enticing attractions and exciting off-the-beaten-path adventures of the country with the main intention of connecting with them and building mutually beneficial relationships.

Target Participants:

This targets at least 300 media participants who have publications via:

1. online with blogs, videos, audio, photos, etc; and
2. traditional media from newspapers, TV, broadcast and magazines

Date : 14-22 June 2018

Scope of Services

A. Airport Transfers (International & Domestic)

Arrival Transfer

June 14-15, 2018

Approximately 300 pax

Departure Transfers

June 21-22, 2018

Approximately 300 pax

B. Shuttle Service from respective hotel to venues and vice versa

- June 15, 2018 - MMF 2018 delegates welcome dinner shuttle service hotel to venue and vice versa
- June 21, 2018 - MMF 2018 delegates Farewell Dinner hotel to venue and vice versa
- June 13-22, 2018 - For MMF2018 Secretariat in Metro Manila, Laguna, Cavite, Bulacan and Rizal

C. Requirements

1. Vehicles

- 22-27 Seater Coaster with luggage compartment (Model 2014-2017)
- 45-50 Seater Bus with luggage compartment (Model 2016-2017)
- Preferably Toyota Grandia Van (Acquired 2016-2017)
- Must be fully air-conditioned, clean, comfortable, presentable and in good running conditions
- Must be equipped with fire extinguisher, provision for cooler for H2O/drinks, umbrellas & first aid kit (Coaster/Van) – 10 umbrellas per Coaster and 5 umbrellas per van
- With comprehensive insurance
- Accredited by DOT with airport passes/ airport stickers for terminals 1-4

2. Drivers

- Must be polite & courteous, drives carefully/cautiously, adheres to road courtesy
- Must be presentable, cleaned cut (hair)
- Dress code: polo barong shirt & black pants, clean shoes
- Must wear company ID's all throughout the event
- Must be prompt & on time in reporting
- Must be equipped with working mobile phones for easy coordination
- Must be Professional Driver's License

3. Company

- Tourist Transport Category
- Department of Tourism (DOT) accreditation
- Department of Transportation accreditation
- Philippine Government Electronic Procurement System (PHILGEPS) accredited/member
- Registered to SEC or DTI as Tourist Land Transport Operator
- Must provide coordinators/dispatcher during the event
- Rate inclusive of government tax, skyway toll fees and parking fees if applicable
- Send bill to MMF 2018 Secretariat/Tourism Promotions Board (TPB) arrangement
- At least 15 years experience/expertise in land transportation service
- Secure necessary permits for navigation in Makati and BGC if applicable
- Bid rates should be in 12 hours service
- Similar contract should be within 5 years from the date of submission of bid

Approved Budget for the Contract (ABC) = 2,530,000.00 net (inclusive of applicable taxes)