

25 May 2018

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2018-05-315

Requirements: Tour Operator Services for Tara Na Pasyal Bayan! 2nd Leg –Davao

Qty	Particulars	Estimated Unit Price	Estimated Total Amount
1 lot	<p>I. BACKGROUND</p> <p>Considered as the backbone of the tourism industry, domestic tourism in the Philippines showed an enormous growth in the previous years. There was an increase in tourism expenditures in 2016 as well as in the employment rate in tourism which greatly helped the Philippine economy in general. This shows the substantial contribution of domestic tourism to the industry's overall financial resilience, sustainability and functionality – in fact, many tourism businesses would not survive if it were not for the year round patronage of domestic visitors.</p> <p>Domestic tourists in the country contribute more visitor nights and regional dispersal challenges. Hence, the government must provide opportunities for those working in domestic tourism to develop a more robust and cohesive approach to the sector, which in turn will help in the growth of the business. Domestic tourism also provides critical support to tourism operators in the areas of industry performance such as seasonality, regional dispersal, and increased spending domestically.</p> <p>In order to highlight each region, development of strategies to identify travel determinants, demands and market mix and segments are extremely important. Various events and festivals are the most frequently utilized ways of stimulating growth in domestic tourism. Partnerships and collaborations among TPB, DOT Regional offices, LGUs and RTOs enable regions to present a coordinated voice and facilitate opportunities for more investments in this highly complex and competitive environment resulting to positive outcomes.</p> <p>II. SCOPE OF WORK/DELIVERABLES:</p> <p>A. Room Accommodation (Davao – May 31 to June 2, 2018)</p> <ul style="list-style-type: none"> - Two (2) Deluxe Rooms - Preferably (Seda, Park Radisson, or Marco Polo) <p>B. Transportation (Davao May 31 to June 2, 2018)</p> <ul style="list-style-type: none"> - covers airport transfers-in and out including site visit to the different properties and tourist destinations required 	Php 115,000.00	Php 115,000.00

	<p>on the attached program (please see attached itinerary of travel)</p> <p>C. Domestic Airtickets</p> <ul style="list-style-type: none"> - Name of Passengers: <ul style="list-style-type: none"> a. Mr. Cesar R. Villanueva b. Ms. Michelle S. Alcantara - Flight Details: <ul style="list-style-type: none"> May 31, 2018 ETD: 10:15H ETA: 12:05H PR 2813 June 2, 2018 ETD: 19:35H ETA: 21:25H PR 2028 <p>D. Food and Beverages</p> <ul style="list-style-type: none"> - Inter Agency Meeting June 1 or 2, 2018 Set Lunch good for 10 pax preferably to the hotel where will be billeted - May 31, 2018 Lunch /Dinner for 2 - June 1, 2018 Dinner for 2 - June 2, 2018 Lunch at Hijo Resort for 2 <p>Special/Additional Requirements: Hotel must be:</p> <ul style="list-style-type: none"> • Hotels and resorts should be DOT-accredited and deluxe. • Willing to provide services on “send-bill” arrangement. 		
Terms	30 days upon receipt of invoice		
ABC	Php 115,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **29 May 2018**, 5:00 p.m. thru email address pgsd@tpb.gov.ph cc: maria_ponting@tpb.gov.ph , subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

EMMANUEL ZARATE

Officer – In – Charge

Procurement and General Services Division

Contact Person

MARIA SALVE CATRIONA U. PONTING

Contact No

525-93-18 loc 217

Price Validity shall be for a period of thirty (30) calendar days.

Kindly submit the following documents for eligibility:

- a. PhilGEPS Membership/Certificate
- b. Mayor’s Permit /Business Permit (valid)
- c. Business/Income Tax Return

d. Notarized Omnibus Sworn Statement

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

A F F I D A V I T

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____
Series of _____