

27 June 2018

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2018.06.353

Requirements : Cultural Entertainment Package
Project Title : 12th Ambassadors' Tour Dinner Reception

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount(PhP)
1 lot	<p>Cultural Entertainment Package for the Farewell Dinner Reception</p> <p>Date: 12 July 2018 Venue: Grand Ballroom, Henan Resort Alona Beach, Bohol Time: 6:00pm – 11:00pm Length of show: 30-45 minutes Participants: 320pax</p> <p>Suppliers Deliverables</p> <ol style="list-style-type: none"> 1. Conceptualize, plan, manage, and implement the program scenario per TPB preferred ensembles <ol style="list-style-type: none"> a. Choir group of young kinds b. 1 Guitarist c. 1 Group of Dancers 2. Submit program scenario 3. Provision for voice-over 4. Oversee, coordinate, and execute rehearsals of performers and present a final dry-run performance <p>Contract Inclusions</p> <ol style="list-style-type: none"> 1. Professional fees of performers and production crew; 2. Site inspection visit/s (if needed), including transport (air/sea/land), accommodations and F&B costs of the production team; 3. Transport and hotel accommodation during event proper; 	200,000.00	200,000.00

	4. Transfers of performers and production team; 5. Rehearsals; 6. All other fees related to the provision of services. AVP to be provided by TPB <i>Please see attached Terms of Reference for details</i>		
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	Php200,000.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents in a sealed envelope** not later than **3 July 2018, 12:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

(Sgd.)

NILO C. ABON

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILLAFRANCA

Contact No

5259318 loc. 246 / 5257312

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPS Registration Number
2. Mayor/Business Permit Certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement
5. Company Profile