

29 June 2018

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2018.06.358

Requirements : Services of a Tour Operator
Project Title : Nippon Surfing Association Inspection and Coverage

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount(PhP)																				
1 lot	<p>Tour Operator Services</p> <p>Date: 10-18 July 2018 Destinations: Siargao and Cebu Guests: 4 Pax Foreign Delegates + 2 DOT/TPB Representatives</p> <p>Scope of Services</p> <p>1. International Air Tickets (NRT-CEB-NRT/KIX-CEB-KIX)</p> <table border="1" data-bbox="395 1245 962 1805"> <thead> <tr> <th>DATE</th> <th>FLIGHT NUMBER</th> <th>ETD</th> <th>NUMBER OF PAX</th> </tr> </thead> <tbody> <tr> <td>10 JUL</td> <td>PR433</td> <td>NRT-CEB 14:40H</td> <td>Four (4)</td> </tr> <tr> <td>18 JUL</td> <td>PR434</td> <td>CEB-NRT 08:00H</td> <td>Four (4)</td> </tr> <tr> <td>10 JUL</td> <td>PR409</td> <td>KIX-CEB 15:25H</td> <td>One (1)</td> </tr> <tr> <td>18 JUL</td> <td>PR410</td> <td>CEB-KIX: 09:15H</td> <td>One (1)</td> </tr> </tbody> </table> <p><i>20k Baggage Allowance/pax/way</i> <i>Travel Insurance for 5 pax</i> <i>Ticket is rebookable/refundable/reroutable</i></p>	DATE	FLIGHT NUMBER	ETD	NUMBER OF PAX	10 JUL	PR433	NRT-CEB 14:40H	Four (4)	18 JUL	PR434	CEB-NRT 08:00H	Four (4)	10 JUL	PR409	KIX-CEB 15:25H	One (1)	18 JUL	PR410	CEB-KIX: 09:15H	One (1)	888,900.00	888,900.00
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2. Domestic Air Tickets (MNL-CEB-IAO-CEB-MNL)

DATE	FLIGHT NUMBER	ETD	NUMBER OF PAX
10 JUL	PR1853	MNL-CEB 10:55H	One (1)
11 JUL	PR2374	CEB-IAO 11:30H	Six (6)
17 JUL	PR2375	IAO-CEB 13:00H	Six (6)
18 JUL	PR2848	CEB-MNL 10:05H	One (1)

*20k Baggage Allowance/pax/way
Ticket is rebookable/refundable/reroutable*

3. Accommodation

Siargao

11-17 July / Ocean 101 or Bayud Resort

Six (6) Single Deluxe Room with Breakfast

Cebu

10-11 July and 17-18 July /

Crimson Hotel or Maribago Bluwaters or

Be Resorts

Six (6) Single Deluxe Room with Breakfast

4. Tours with DOT Accredited Japanese-speaking Tour Guide/Interpreter

- Siargao Tour
- Cebu/MActan Half Day City Tour

Please see attached itinerary

5. Transportation

Van in Siargao and Cebu

(10-18 July)

Provision for

- Provision of first aid kit and hygiene kit onboard
- Provision of proper, approved, clean signage for the vehicle
- Provision of snacks/chips and water on board

	<p>6. Meals Lunch, Snack, and Dinner 10-18 July 2018</p> <p>7. Provision for a Tour Coordinator</p> <p>8. Designation of a point person who will coordinate with TPB</p> <p><i>Please see attached Terms of Reference and Itinerary for details</i></p>		
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	PhP888,900.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents** duly signed by your representative to email address *janet_villafranca@tpb.gov.ph* not later than **5 July 2018, 12:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery.

Thank you very much.

(Sgd.)

NILO C. ABON

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILLAFRANCA

Contact No

5259318 loc. 246 / 5257312

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPS Registration Number
2. Mayor/Business Permit Certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement
5. Company Profile