

**Request for Quotation**

**July 26, 2018**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**Quotation No. TPB-RFQ 2018-07-410**

**PR NO. 7.059**

**Requirements: Rental of Multifunction Printer**

**Project Title: Multifunctional Printer for 2018 Philippine Travel Exchange (PHITEX)**

Qty	Particulars	Estimated Unit Price	Estimated Total Amount
1	Rental of Multifunction Printer  *Inclusive of one (1) complete set of colored laser toner for each printer  *Standby technical personnel for August 29 – 30, 2018	Php 25,000.00	Php 25,000.00
Terms	30 days upon receipt of invoice		
Delivery	15 days after received P.O		
ABC	<b>Php 25,000.00</b> inclusive of all applicable taxes		

The last day for submission of **quotation** is not later than 3:00 p.m on **July 31 2018**, email at [juan\\_omorog@tpb.gov.ph](mailto:juan_omorog@tpb.gov.ph) or thru fax no. 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

**NILO C. ABON**

Officer – In – Charge

Procurement and General Services Division

Contact Person

**JUAN CARLOS C. OMOROG**

Contact No

525-9318 loc 208

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificates
2. Mayor`s Permit/License (Valid and current)
3. Income/Business Tax Return
4. Company Profile/Reference
5. PhilGEPS Certificate/Membership