

ITINERARY FORM

Project Name: Corporate Social Responsibility (CSR)- Surigao del Sur Leg

Date: 24-27 September 2018

Venue: Surigao del Sur

Date / Time	Activity	Remarks
24 September 2018	ARRIVAL AT SURIGAO DEL SUR, VISIT TO HINATUAN ENCHANTED RIVER, AND BIODIVERSITY ON WHEELS (BOW) ORIENTATION	
0230H	Assembly at Legaspi Towers 300	
0300H	Proceed to NAIA Terminal III	Light Snack
0455H	ETD NAIA Terminal III	PR 2967 via PAL
0620H	ETA to Bancasi (Butuan City) Airport	pick-up of luggages, short welcome reception
0700H	Breakfast	
0830H	Proceed to Hinatuan "Enchanted" River	
1130H	Lunch	Enchanted River Rock Island Resort
1300H	Arrival at Hinatuan "Enchanted" River	Sightseeing and swimming (with lifevest)
1400H	Travel to Tandag City, Surigao del Sur	
1700H	Check-in at the Hotel	
1730H	Biodiversity on Wheels Orientation with Haribon (Orientation on the profile of the schools, students, actual program, and proper conduct)	Venue: Hotel *for TPB volunteers- kindly wear TPB Polo Shirt- White
1900H	Dinner	Hotel
25 September 2018	BIODIVERSITY ON WHEELS (BOW) IMPLEMENTATION- DAY 1	WEAR CSR SHIRT- POWDER BLUE
0630H	Wake Up Call	
0700H	Breakfast	Hotel
0830H	Proceed to 1 st recipient school	located near or within Tandag City
0900H	Courtesy Call with the Principal	
0920H	Discussion of room assignment	
0930H	Set-up of equipment and other materials	
1000H	Morning Teaching Session	40-50 students per class
1130H	Lunch	
1300H	Afternoon Teaching Session	40-50 students per class

Date / Time	Activity	Remarks
1430H	Pack-up of equipment and other materials	
1500H	Proceed to Cagwait Spacebar Beach Resort	
1600H	Swimming/sightseeing at Cagwait Spacebar Beach Resort	
1800H	Dinner at the resort	
1930H	Travel back to Tandag City	
2030H	Arrival at the Hotel	
26 September 2018	BIODIVERSITY ON WHEELS (BOW) IMPLEMENTATION-DAY 2	WEAR CSR SHIRT-MAROON
0630H	Wake Up Call	
0700H	Breakfast	Hotel
0830H	Proceed to 2 nd recipient school	located near or within Tandag City
0900H	Courtesy Call with the Principal	
0920H	Discussion of room assignment	
0930H	Set-up of equipment and other materials	
1000H	Morning Teaching Session	40-50 students per class
1130H	Lunch	
1300H	Afternoon Teaching Session	40-50 students per class
1430H	Pack-up of equipment and other materials	
1500H	Pasalubong Shopping	
1700H	Free Time	
1800H	Dinner	Hotel
27 September 2018	TRAVEL BACK TO MANILA	
0500H	Wake Up Call	
0530H	Breakfast	Hotel
0645H	Hotel Check-Out	
0700H	Proceed to Bancasi (Butuan) Airport	
1045H	Arrival at Bancasi (Butuan) Airport	Packed lunch
1250H	ETD Bancasi (Butuan) Airport	5J 794 via Cebu Pacific
1435H	ETA NAIA Terminal III	shuttle service from airport to TPB office will be provided
END OF CSR-SURIGAO DEL SUR LEG		

As of: 20 July 2018