

ITINERARY FORM

Project Name: Ocular Inspection- Corporate Social Responsibility (CSR) – Surigao del Sur Leg
 Date: 27-28 August 2018
 Venue: Surigao del Sur

| Date / Time | Activity | Remarks |
|-----------------------|---|-------------------------|
| 27 August 2018 | OCULAR INSPECTION OF PROSPECT HOTELS AND RESTAURANTS | |
| 0130H | Assembly at Legaspi Towers 300 | |
| 0200H | Proceed to NAIA Terminal III | |
| 0410H | ETD NAIA Terminal III | 5J 563 via Cebu Pacific |
| 0535H | ETA Mactan-Cebu International Airport | Breakfast |
| 0740H | ETD Mactan-Cebu International Airport | DG 6951 via Cebgo |
| 0900H | ETA Tandag City Airport | |
| 0930H | <p>Ocular Inspection for three (3) prospect hotels:</p> <ul style="list-style-type: none"> • Villa Maria Luisa Hotel • Two (2) other hotels as suggested by the tour operator (near or within Tandag City) <p>The inspection will focus on the following aspects:</p> <ul style="list-style-type: none"> • Rooms (superior rooms good for triple-sharing) • Facilities • Restaurants within the hotel and capacity to provide breakfast and dinner meals • Meeting room and equipment | |
| 1200H | Lunch | |
| 1330H | <p>Ocular Inspection for prospect restaurants:</p> <ul style="list-style-type: none"> • Goldbar Restaurant • Cagwait Spacebar Beach Resort • Three (3) other restaurants as suggested by the tour operator (near or within Tandag City) <p>The inspection will focus on the following aspects:</p> <ul style="list-style-type: none"> • Menu • Capacity to accommodate 25 pax • Ambiance | |
| 1730H | Check-in at the hotel | |
| 1800H | Dinner (preferably at the hotel) | |
| 28 August 2018 | OCULAR INSPECTION OF SCHOOLS (IN COORDINATION WITH HARIBON) | |
| 0630H | Breakfast | Hotel |
| 0745H | Hotel Check-Out | |

| Date / Time | Activity | Remarks |
|---|--|---|
| 0800H | Proceed to 1 st School (TBA) | |
| 0830H | Ocular Inspection of 1 st School The inspection will focus on the following aspects (c/o Haribon): <ul style="list-style-type: none"> • Teaching rooms • Facilities The visit would also entail a discussion on the following matters (c/o Haribon): <ul style="list-style-type: none"> • Proposed schedule of program • Profile of the school and students • Introduction with the key contact person at the school • Other equipment/materials needed (if any) | |
| 1000H | Proceed to 2 nd School (TBA) | |
| 1030H | Ocular Inspection of 2 nd School The inspection will focus on the following aspects (c/o Haribon): <ul style="list-style-type: none"> • Teaching rooms • Facilities The visit would also entail a discussion on the following matters (c/o Haribon): <ul style="list-style-type: none"> • Proposed schedule of program • Profile of the school and students • Introduction with the key contact person at the school • Other equipment/materials needed (if any) | |
| 1200H | Lunch | |
| 1300H | Travel to Bancasi (Butuan) Airport | |
| 1645H | Arrival at Bancasi (Butuan) Airport | Light Snacks |
| 1815H | ETD Bancasi (Butuan) Airport | 5J 788 via Cebu Pacific |
| 1955H | ETA NAIA Terminal III | shuttle service from airport to TPB office will be provided |
| END OF OCULAR INSPECTION (CSR-SURIGAO DEL SUR) | | |

 As of: 20 July 2018