

**PROCUREMENT OF TOUR SERVICES
PHILIPPINE TOURISM DESTINATION INVENTORY IMPLEMENTATION
REQUIREMENTS
Requirements
(August 2018)**

TECHNICAL SPECIFICATION

I. BACKGROUND

The Tourism Promotions Board through one of its Domestic Promotions Department will conduct a Product Update site validation on August 19-23, 2018

During the site validation Tourism Promotions Board validators will conduct the following:

1. Destination assessment (profile of the destination, activities, product inventory);
2. Inspection of facilities (e.g. accommodations, Convention & meeting, recreation, special interest activities, wellness, etc.)
3. Conduct Product presentation, and networking activities.

The Tourism Promotions Board shall bid out the said tour which shall be opened for public bidding to qualified tour operators and travel agency.

<u>LOT # 1</u> (5D/4N)	SAMAR/ LEYTE	ABC Php850,000.00
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SCOPE OF WORK/DELIVERABLES:

Requirements	Particular
<p><u>ACCOMMODATION</u> August 19 -20 check-in at (preferably KUTING REEF RESORT) twin sharing with complimentary Breakfast -20-22 rooms deluxe type of rooms</p> <p>August 20 – 21 check-in at (Sabin Resort in Ormoc) - 20 Executive and Premiere rooms (twin sharing) with complimentary breakfast</p> <p>August 21-23 check –in at (Oriental Hotel/ or Robinson’s Summit) in Tacloban - 22 deluxe type of rooms (twin sharing)</p>	<p>• Hotel/ Resort should be AAA (or its equivalent) and DOT accredited if not as long as it’s conducive or within Tacloban City</p> <p>*Total cost of accommodation should be based on actual room expenses</p> <p>*Secured sponsorships or discounted rates should be deducted from the total expenses</p>
<p>LAND TRANSPORTATION 1 TOURIST BUS (can accommodate 40 -50 pax) From August 19-23, 2018</p>	<p>Covers transfer-in and out</p> <p>Including Tour and visits</p> <p>Note:</p>

<p>1 back-up VAN</p>	<ul style="list-style-type: none"> * Uniformed, presentable and trained drivers * Gasoline, toll and parking fees * Dispatcher / coordinator per vehicle * Provision of first aid kit onboard * Provision of proper, approved, clean signage for the vehicles *provision of Mineral Water/ candies/ wet tissue's <p>Unit: Grandia 2015 (for VAN)</p>
<p><u>TOURS such as:</u></p> <p>TORPEDO BOAT RIDE PACKAGE SOHOTON TOUR PACKAGE CRUISE TOUR PACKAGE KALANGGAMAN ISLAND TOUR LIMASAWA TOUR</p>	<p>For 35-40 pax For 35-40 pax For 35 - 40 pax For 35- 40 pax For 35- 40 pax</p>
<p>Recreational Activities such as: Snorkeling Basic Diving at Padre Burgos</p>	<p>For 35 pax For 20 pax</p>
<p>Boat Transfers</p>	<p>Ferry and boat transfers during the visit in different places in Samar and Leyte</p>
<p>TOUR GUIDES Regional Tour Guide 2 pax x P3, 000 x of days</p> <p>Community Guide in Visayas State University 2 pax</p> <p>Community Guide in Palompon / 3 pax</p> <p>Community Guide in TORPEDO 3 pax x 1, 000</p> <p>Community Guide in Sohoton Cave</p>	<p>Days of service: 5 days</p>
<p>Provision for on-site related expenses as need arises amounting P100, 000.00</p>	<p>Including Entrance Fees and environmental fees Including Terminal Fee's, giveaways for the media.</p>
<p>Meal provision amounting to 250, 000.00 August 19, 2018 Lunch at Pagapat Restaurant For 35- 40 pax</p> <p>Welcome Dinner at the Resort (35 – 40 pax)</p> <p>August 20, 2018 Buffet Lunch at Visayas State University</p>	

<p>Networking Night at Sabin Resort inclusive of venue rental (Dinner for 50 pax)</p> <p>August 21, 2018 Boodle fight in Kalanggaman Island For 40 pax</p> <p>Dinner at Oriental Hotel For 40 pax</p> <p>August 22, 2018 Lunch at Deni River area For 40-45 pax</p> <p>Networking Dinner at Robinsons Summit inclusive of venue rental For 60 pax</p> <p>August 23, 2018 Lunch at Basey, Samar</p> <p>Provide am/ pm snack from August 19 to 23, 2018.</p>	
<p>Provision of prepaid loads as communication for TPB/ DOT working committee</p> <p>Arrangement/ Coordination</p> <p>of different Networking activity in ORMOC City, TACLOBAN CITY and MAASIN CITY.</p>	

II. ELIGIBILITY REQUIREMENTS

- Must be DOT accredited
- Must be a member of any National Tourism Organizations in the Country
- Must be registered with the Philippine Government Electronic Procurement System (PhilGeps).
- Must be a member of DOT recognized organizations.
- Must be a Local Tour Operator in the Region or any reputable Tour Operator in the country.

III. INVITATION TO SUPPLIERS

The winning bidders shall be determined in accordance with the process of R.A. 9184 and it's Revised IRR. Award shall be based on the Lowest Calculated and Responsive Bid (LCRB) or Single Rated Bids per lot provided that it does not exceed the ABC per lot.

IV. PROJECT OFFICERS/CONTACT PERSONS

ALBERTO B. GADIA JR.

Domestic Promotions Department

Email address: alberto_gadia@tpb.gov.ph / Tel. No: 525-1255 / 525-9318 local 268

V. BUDGET:

The allotted budget is **PHP 850,000.00** (inclusive of all applicable taxes).

VI. PAYMENT PROCEDURE:

Send bill to the **TOURISM PROMOTIONS BOARD – ATTN: Alberto B. Gadia Jr.**, after the completion of services

VII. EVALUATION PROCEDURE:

The winning bid shall be selected not solely based on the amount of bid, provided that the amount of bid does not exceed the above total budget