

9 August 2018

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2018.08.456

Requirements : Services of a Resource Speaker

Project Title : Learning Session on GAD Mainstreaming Program, Davao

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount(PhP)
1 lot	<p>Services of a Resource Speaker</p> <p>Date: 17-19 August 2018 Venue: Davao City</p> <p>SCOPE OF WORK AND DELIVERABLES</p> <ol style="list-style-type: none"> 1. Develop outline and implement learning outline for 35-50 pax with minimum 2 hours and maximum 4 hours on: <ul style="list-style-type: none"> • Gender and Development (GAD) • How GAD is connected to tourism • How the establishments can promote the advocacy 2. Provide resource materials. 3. Submit post learning session report 5 days after the event 4. Coordinate with the Integrated Gender and Development Division in Davao for benchmarking coordination meeting 5. Prepare completion report relative to the benchmarking meeting <p>Please see attached Terms of Reference for details.</p>	15,000.00	15,000.00
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	PhP15,000.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents** duly signed by your representative thru email address: *janet_villafranca@tpb.gov.ph* not later than **14 August 2018, 12:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery

Thank you very much.

(Sgd.)

NILO C. ABON

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILLAFRANCA

Contact No

5259318 loc. 246 / 5257312

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPS Registration Number
2. TIN Registration
3. Curriculum Vitae