

22 October 2018

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR 2018.10.721**

**Requirements : Tour Operators Services**  
**Project Title : ENTACOOOL 2018 - Baguio Creative Festival**

<b>Quantity</b>	<b>Particulars</b>	<b>Estimated Unit Price</b>	<b>Estimated Total Amount(Php)</b>
1 lot	Tour Operator Services  Date: 10-18 November 2018 Destination: Baguio City  A. Accommodation at Camp John hay with Breakfast 1. 9-18 November 2018 2. Three (3) Rooms – Twin Sharing  B. Land Transportation 1. One (1) Van - can accommodate 8-10 pax 2. MNL-Baguio-MNL 8 Nov / MNL-Baguio 18 Nov/Baguio - MNL 9-17 Transfers within Baguio  Please see attached Terms of Reference for details	270,000.00	270,000.00
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	Php270,000.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents** not later than **26 October 2018, 12:00PM**, email to [janet\\_villafranca@tpb.gov.ph](mailto:janet_villafranca@tpb.gov.ph), subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the

Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

**(Sgd.)**

**NILO C. ABON**

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILLAFRANCA

Contact No

5259318 loc. 246 / 5257312

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Income/Business Tax Return
2. Mayor/Business Permit Certificate
3. PhilGEPS Registration Certificate
4. Omnibus Sworn Statement
5. Company Profile