

26 October 2018

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR 2018.10.739**

**Requirements : Services of a Tour Operator**

**Project Title : ENTACOOOL 2018 Baguio Creative Festival Media Coverage**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount(Php)
1 lot	<p>Services of a Tour Operator</p> <p>Date: 9 - 12 November 2018 Destinations: Baguio</p> <p>A. ACCOMMODATION WITH BREAKFAST</p> <ol style="list-style-type: none"> <li>1. Le Monet 9-12 November 2018 Three (3) Single rooms Seven (7) Twin rooms Two (2) Triple Sharing rooms</li> <li>2. Manor 9-12 November Ten (10) Single rooms</li> <li>3. Forest Lodge 9-12 November Eight (8) Single rooms</li> </ol> <p>B. TRANSPORTATION</p> <p>40-45 Seater Tourist Bus with built-in CR Nov 09, 2018 ETD MNL 02:00 PM to BAGUIO CITY Nov 10, 2018 within Baguio City Nov 11, 2018 within Baguio City Nov 12, 2018 ETD BAGUIO CITY 09:00 AM to MNL</p> <ul style="list-style-type: none"> <li>• Shall provide cold drinks and snacks on board</li> <li>• inclusive of toll fee, drivers meal and drivers accommodation</li> </ul>	1, 000,000.00	1,000,000.00

	<p><b><i>The proposal shall include budget breakdown of the requirements</i></b></p> <p>Please see attached Terms of Reference for details.</p>		
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	PhP1,000,000.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents** duly signed by your representative to email address *janet\_villafranca@tpb.gov.ph* not later than **5 November 2018**, 12:00PM, subject to the Terms and Conditions stated herewith and the shortest time of delivery.

Thank you very much.

(Sgd.)

**NILO C. ABON**

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILLAFRANCA

Contact No

5259318 loc. 246 / 5257312

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPs Registration Number
2. Mayor/Business Permit Certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement
5. Company Profile