

8 November 2018

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR 2018.11.785**

**Requirements : 2 Pax International Airtickets + Travel Insurance**  
**Project Title : USTOA Annual Conference and Marketplace 2018 Media Familiarization Tour**

Particulars	Name of Passenger/s	Flight Itinerary
2 Pax International Airticket /Regular Economy  2 Pax Travel Insurance	NARVADEZ, Hernan Melchor Mr. FEBRIO, Carmela Joy Ms.	24 NOV/MNL-LAX/PR112 1120H-0800H 1 DEC/LAX-MNL/PR113 1100H-1855H+1  26 NOV/LAX-PHX/AA445 1000H-1225H 30 NOV/PHX-LAX/AA650 1810H-1840H
Terms of Payment	30 days upon receipt of billing statement	
Other Terms and Conditions	<b>Rebookable/Reroutable/Refundable</b>	
ABC	<b>Php327,000.00</b> inclusive of all applicable taxes	

Please submit your **quotation and legal documents** duly signed by your representative to email address [janet\\_villafranca@tpb.gov.ph](mailto:janet_villafranca@tpb.gov.ph) not later than **14 November 2018, 12:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery.

Thank you very much.

**(Sgd.)**  
**NILO C. ABON**  
 Officer- In- Charge  
 Procurement and General Services Division

Contact Person  
Contact No

JANET G. VILLAFRANCA  
5259318 loc. 217 / 5257312

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Current Business Permit
2. Income/Business Tax Certificate
3. PhilGEPS Registration Number
4. Omnibus Sworn Statement
5. Company Profile