

13 November 2018

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR 2018.11.802**

**Requirements : Tour Operators Services**  
**Project Title : Heilongjiang Travel Agents Familiarization Tour**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount(PhP)
1 lot	<p>Tour Operator Services  Date: 23-30 November 2018  Destination: Cebu, Puerto Princesa, El Nido and Coron  Pariticipants: 16 Pax Chinese Agents + 1 TPB rep</p> <p>A. Air Ticket</p> <p>23 NOV/MNL-CEB/PR1845 0635H (1 Pox)  24 NOV/CEB-PPS/PR2347 1000H (17 Pax)  29 NOV/USU-CEB/PR2681 1705H (17 Pax)  30 NOV/CEB-MNL/PR2858 1655H (1 Pax)</p> <p>- <i>Passenger should have 20 kgs baggage allowance when applicable.</i>  - <i>Air tickets should be rebookable, refundable and reroutable.</i></p> <p>B. Ferry Tickets</p> <p>- <i>One-way tickets for 17 pax taking the route El Nido to Coron</i>  - <i>Preferably Montenegro Shipping Lines</i></p> <p>C. Tour Implementation</p> <p>D. Tour Guide (23-30 Nov.)  DOT –accredited Mandarin-speaking guide</p>	894,300.00	894,300.00

	<p>E. Transportation</p> <ul style="list-style-type: none"> <li>▪ 1 Coaster and 1 van for the tour duration (for 20 pax with provision for luggage storage)</li> <li>▪ Boat transfers</li> </ul> <p>F. Meals</p> <p>Lunch, snacks, and dinner requirements per itinerary</p> <p>G. Other Requirements</p> <p>Provision for onsite miscellaneous expenses</p> <p><b><i>Proposal should have an itemized breakdown of requirements</i></b></p> <p><b><i>Please see attached Itinerary and Terms of Reference for details</i></b></p>		
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	PhP894,300.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents** not later than **20 November 2018, 12:00PM**, email to [janet\\_villafranca@tpb.gov.ph](mailto:janet_villafranca@tpb.gov.ph), subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

**(Sgd.)**

**NILO C. ABON**

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILLAFRANCA

Contact No

5259318 loc. 246 / 5257312

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Income/Business Tax Return
2. Mayor/Business Permit Certificate
3. PhilGEPS Registration Certificate
4. Omnibus Sworn Statement
5. Company Profile