

5724
12/14

PURCHASE REQUEST

RFQ 2019. 01. 023 1.14.19

Department: **MARKETING COMMUNICATIONS DEPT.**
Division/Section: **Brand Management & Advtg Division**

PR No.: **1-013**
Date: **13 December 2018**

Stock No.	Unit	Item Description	Quantity	Estimated Unit Cost	Estimated Total Cost
	pcs	TPB CORPORATE TOTE BAG	2,500	Php 400.00	P 1,000,000.00
		Specification:			-
		Size : Bag - 14" (w) x 16.5" (h) x 3" base			
		: Handle - 3.30 cm width x 27" length			
		: Weave cloth - 10.00 cm (w) x 18" (h), (both sides)			
		Material : Bull Twill black with lining, pocket & zipper inside			
		Weave cloth accent: assorted designs of Yakan, Inaul, Abel & Binakol cloth/tribal.			
		: Use Cotton Strap handle with oval bronze eyelet			-
		: Bag with weave cloth accent on the center bothsides			
		Others : Layout to be supplied by TPB-MarCom			-
		: Submit actual sample of bag with weave cloth/tribal accent and swatches of assorted cloth/tribal designs.			-
J-005		Submitted sample must be the actual representation of the items to be delivered and			
1-11-19		will be used as basis for bid evaluation. Failure to submit/present the actual sample			
6:00pm		based on the specification will be disqualified and will not be considered.			
		: Packaging- individually wrapped with resealable plastic.			-
		Delivery : Initial - 1,000 pcs - 20 cal. days upon approval of final sample of Tote bag			
		: Balance of 1,500 cps. - 30 cal. days after initial delivery			-
					-
					-
		Budget Chargeable Against 2018 Marcom			-
		included to 2018 PPMP			-
					-
					-
TOTAL				Php	1,000,000.00

Purpose:

TPB promotional campaign giveaways
for international & local events MICE
and other tourism events/fairs.

Requested by:

Signature: 
Printed Name: **NEDALIN L. MIRANDA**
Designation: **Officer-in-Charge**
Marketing Communications Dept.

CERTIFICATION OF FUNDS AVAILABILITY

Amount: **Php 1,000,000.00**

2019 Budget

JENNIFER A. ALOR

OIC, Finance Department

Date: **12/28/18**

Approved by:

Signature: 
Printed Name: **MARIE VENUS Q. TAN**
Designation: **Chief Operating Officer**
Tourism Promotions Board

TOURISM PROMOTIONS BOARD PHILIPPINES
PROCUREMENT AND GENERAL SERVICES DIVISION

RECEIVED
JAN 07 2019

BY: **NINA MERCADO**
PRINTED NAME

TOURISM PROMOTIONS BOARD PHILIPPINES

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