

25 January 2019

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2019.01.051

Requirements : Accommodation in Manila
Project : Taiwanese Dive Agents and Media Familiarization Tour

Quantity	Particulars	Estimated Unit Price (PhP)	Estimated Total Amount(PhP)
1 lot	Participants: 11 Taiwanese Dive Agents and Media <u>Accommodation Requirements</u> <ul style="list-style-type: none"> • 4 to 5 Star Hotel/Resort within 8km radius from NAIA • 13-15 February • 2 Twin-sharing room with buffet breakfast • 7 Single room with buffet breakfast Provision for 12 pax complimentary lunch on 13 February Please see attached Terms of Reference for details	117,000.00	117,000.00
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	PhP117,000.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents in a sealed envelope** not later than **31 January 2019, 12:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

(Sgd.)
NILO C. ABON
Officer- In- Charge
Procurement and General Services Division

Contact Person

JANET G. VILAFRANCA

Contact No

5259318 loc. 246 / 5257312

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPS Registration Number
2. Mayor/Business Permit Certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement
5. Company Profile