

7 February 2019

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2019.02.092

Requirements : Tour Operator Services
Project : Fujian Province Travel Agents Familiarization Trip (Manila and environs, and Davao)

Quantity	Particulars	Estimated Unit Price (PhP)	Estimated Total Amount(PhP)
1 Lot	<p>Tour Operator Services</p> <p>Date : 17-23 February Destinations: Manila, Subic, Bataan, Davao Participants “ 13 Pax Chinese Travel Agents</p> <p>A. Accommodation</p> <p>1. Manila Diamond Hotel 17-18 February / 19-20 February 7 Twin Deluxe rooms with buffet breakfast 3 Single Deluxe rooms with buffet breakfast</p> <p>2. Subic Kamana Sanctuary Resort and Spa 18-19 February 7 Twin Deluxe rooms with buffet breakfast 3 Single Deluxe rooms with buffet breakfast</p> <p>3. Davao Marco Polo Hotel 20-23 February 7 Twin Deluxe rooms with buffet breakfast 3 Single Deluxe rooms with buffet breakfast</p>	957,600.00	957,600.00

	<p>B. Tour Guide</p> <ul style="list-style-type: none"> • DOT Accredited guide • Fluent in Mandarin/English Language • 1 Tour guide based in Manila • 1 Tour guide based in Davao <p>C. Transportation 17-23 February One (1) Bus, not older than 2016 model</p> <p>D. Land Transportation 1-3 Feb / 1 Van (12 -15 seater) 1-5 Feb / 2 Van (12- 15 seater)</p> <p>Please see attached Terms of Reference and Tour Itinerary for details</p>		
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	PhP957,600.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents** duly signed by your representative to email address *janet_villafranca@tpb.gov.ph* not later than **13 February 2018, 12:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

(Sgd.)

NILO C. ABON

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILLAFRANCA

Contact No

5259318 loc. 246 / 5257312

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPs Registration Number
2. Mayor/Business Permit Certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement
5. Company Profile