

Request for Quotation

19 February 2019

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2019.02.127

PR No. 2.075 / Feb. 11, 2019

Requirements : ACCOMMODATION IN MANILA, BORACAY, PUERTO PRINCESA

**Project Title : TPB/DOT TOKYO CEBU PACIFIC PHILIPPINE FUN INSTAGRAM
AMBASSADOR FAM TRIP**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
LOT 1	<p>ACCOMMODATION IN MANILA</p> <p>Provide room accommodation requirements (10 single deluxe rooms with breakfast) on 08-09 March 2019:</p> <p>MINIMUM REQUIREMENTS FOR SUPPLIERS</p> <ul style="list-style-type: none"> • Must be willing to provide services on a send bill arrangement; • Must be DOT-Accredited establishment; • Flexible and could adjust immediately to urgent requirements without additional cost to the client; • Must be willing to extend FOC or preferential rates <p>SCOPE OF WORK/DELIVERABLES:</p> <ul style="list-style-type: none"> • Hotel must be located in Entertainment City Manila; • Must be a DOT-Accredited five-star luxury hotel part of an integrated resort complex; • Must have restaurants and bars specializing in local and international cuisines, and facilities that are perfect for recreational and fitness activities; • Rooms must have the following essential amenities: <p>Cable TV / Wi-Fi internet access / Mini-bar</p>	P8,000.00	P80,000.00

LOT 2	<p>Personal safe / Phone</p> <ul style="list-style-type: none"> • Hotel must have an outdoor pool; • Hotel must be approximately a 5-minute drive to SM Mall of Asia; • Can extend discounted room rates inclusive of buffet breakfast for 10 rooms; • Willing to host a special dinner for the group on 08 March 2019. <p>Billing Charges/Amenities:</p> <ol style="list-style-type: none"> One guest folio for room charges chargeable against TPB One guest folio for incidentals chargeable against guest's personal account No cash payment or down payment should be required by the hotel in its proposal Any other requirements that may be mutually agreed upon by the TPB and the service provider <p>OTHER REQUIREMENTS</p> <ul style="list-style-type: none"> • Coordination with TPB in all other matters relative to the implementation of the tour • Designation of a point person who will coordinate with TPB • TIME FRAME AND SCHEDULE OF WORK: The group will check in on 08 March 2019 and will check out on 09 March 2019. (Please see attached itinerary) <p>ACCOMMODATION IN MANILA Provide room accommodation requirements (10 single deluxe rooms with breakfast) on 11-12 March 2019:</p> <p>MINIMUM REQUIREMENTS FOR SUPPLIERS</p> <ul style="list-style-type: none"> • Must be willing to provide services on a send bill arrangement; • Must be DOT-Accredited establishment; • Flexible and could adjust immediately to urgent requirements without additional cost to the client; • Must be willing to extend FOC or preferential rates <p>SCOPE OF WORK/DELIVERABLES:</p> <ul style="list-style-type: none"> • Hotel must be located within the Makati business district; 	P8,000.00	P80,000.00
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	<ul style="list-style-type: none"> •Must be a DOT-Accredited five-star premier hotel nearby premier lifestyle shopping centers and shopping venues; •Must showcase a variety of restaurants and bars specializing in different cuisines, and facilities that are perfect for recreational and fitness activities; •Can extend discounted room rates inclusive of buffet breakfast for 10 rooms; •Willing to host a special dinner for the group on 11 March 2019. <p>Billing Charges/Amenities:</p> <ol style="list-style-type: none"> One guest folio for room charges chargeable against TPB One guest folio for incidentals chargeable against guest's personal account No cash payment or down payment should be required by the hotel in its proposal Any other requirements that may be mutually agreed upon by the TPB and the service provider <p>OTHER REQUIREMENTS</p> <ul style="list-style-type: none"> •Coordination with TPB in all other matters relative to the implementation of the tour •Designation of a point person who will coordinate with TPB <p>TIME FRAME AND SCHEDULE OF WORK:</p> <p>The group will check in on 11 March 2019 and will check out on 12 March 2019. (Please see attached itinerary)</p>		
LOT 3	<p>ACCOMMODATION IN BORACAY</p> <p>Provide room accommodation requirements (4 single deluxe rooms and 1 twin sharing room with breakfast) on 09-11 March 2019.</p> <p>MINIMUM REQUIREMENTS FOR SUPPLIERS</p> <ul style="list-style-type: none"> •Must be willing to provide services on a send bill arrangement; •Must be DOT-Accredited establishment; •Flexible and could adjust immediately to urgent requirements without additional cost to the client; •Must be willing to extend FOC rooms and preferential rates 	P15,000.00	P150,000.00

LOT 4	<p>SCOPE OF WORK/DELIVERABLES: BORACAY</p> <p>(09-11 March 2019 two nights)</p> <ul style="list-style-type: none"> •Must be located in White Beach, Station 1, Boracay Island; •Must be a 5-star luxury beachfront hotel with rooms having a private balcony with a view of either the gardens, the pool, or the beach; •Rooms must have the following essential amenities: Cable TV / Wi-Fi internet access / Minibar Personal safe / Phone / Tea and coffee maker •Must have an infinity pool, a world class spa, a beach bar and an all-day dining place; •Must offer complimentary transfers from hotel to D'Mall, Station 2; •Can extend FOC and discounted room rate inclusive of buffet breakfast for 5 rooms for 2 nights •Willing to host a special dinner for the group on 09 or 10 March 2019 <p>Billing Charges/Amenities:</p> <ul style="list-style-type: none"> •One guest folio for room charges chargeable against TPB •One guest folio for incidentals chargeable against guest's personal account •No cash payment or down payment should be required by the hotel in its proposal •Any other requirements that may be mutually agreed upon by the TPB and the service provider <p>OTHER REQUIREMENTS</p> <ul style="list-style-type: none"> •Coordination with TPB in all other matters relative to the implementation of the tour •Designation of a point person who will coordinate with TPB <p>TIME FRAME AND SCHEDULE OF WORK: The group will check in on 09 March 2019 and will check out on 11 March 2019. (Please see attached itinerary)</p> <p>ACCOMMODATION IN PUERTO PRINCESA Provide room accommodation requirements (5 single deluxe rooms with breakfast) on 9-11</p>	P7,000.00	P70,000.00
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	<p>March 2019:</p> <p>MINIMUM REQUIREMENTS FOR SUPPLIERS</p> <ul style="list-style-type: none"> •Must be willing to provide services on a send bill arrangement; •Must be DOT-Accredited establishment; •Flexible and could adjust immediately to urgent requirements without additional cost to the client; •Must be willing to extend FOC or preferential rates <p>SCOPE OF WORK/DELIVERABLES:</p> <p>Provide room accommodation requirements (5 single deluxe rooms with breakfast) on 9-11 March 2019:</p> <ul style="list-style-type: none"> •Hotel must be located in Puerto Princesa City, Palawan; •Must be a DOT-Accredited five-star premier hotel and should few minutes away from the Puerto Princesa International Airport •Can extend discounted room rates inclusive of buffet breakfast for 5 rooms; •Willing to host a special dinner for the group on 09 or 10 March 2019. <p>Billing Charges/Amenities:</p> <ol style="list-style-type: none"> One guest folio for room charges chargeable against TPB One guest folio for incidentals chargeable against guest's personal account No cash payment or down payment should be required by the hotel in its proposal Any other requirements that may be mutually agreed upon by the TPB and the service provider <p>OTHER REQUIREMENTS</p> <ul style="list-style-type: none"> •Coordination with TPB in all other matters relative to the implementation of the tour •Designation of a point person who will coordinate with TPB <p>TIME FRAME AND SCHEDULE OF WORK:</p> <p>The group will check in on 11 March 2019 and will check out on 09 or 11 March 2019. (Please see attached itinerary)</p>		
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Terms	30 days upon receipt of invoice		
ABC	Php380,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **26 FEBRUARY 2019** thru email at soc_torres@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

NILO C. ABON

Officer – In – Charge
Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

525-93-18 loc. 246
soc_torres@tpb.gov.ph

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPS Certificate
6. Omnibus Sworn Statement
7. Income Tax Return

TOURISM PROMOTIONS BOARD PHILIPPINES

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Philippines