

Request for Quotation

8 May 2019

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2019.05.386

PR No. 5.024 / 30-April-19

Requirements: SERVICE PROVIDER WITH EQUIPMENT RENTAL, BOAT RENTAL VENUE, FULL BOARD MEALS AND ACCOMMODATION

Project Title: OPEN WATER DIVER COURSE

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
LOT	<p>SERVICE PROVIDER WITH EQUIPMENT RENTAL, BOAT RENTAL VENUE, FULL BOARD MEALS AND ACCOMMODATION FOR THE CONDUCT OF OPEN WATER DIVER COURSE</p> <p>Objective</p> <p style="padding-left: 40px;">To provide licensed Diver Instructor for Open Water Diver Course with equipment, rental, boat rental, venue, full board meals and accommodation</p> <p>DETAILS OF THE EVENT Event: Open Water Diver Course Date: 23-25 May 2019 Time: 9:00 am – 5:00 pm Number of Participants: 17 pax</p> <p>Scope of Work and Deliverables</p> <p>A. Course Requirements</p> <ul style="list-style-type: none"> - Provision of Licensed Diver Instructor - Provision of equipment for rent and course materials 	P469,900.00	P469,900.00

	<ul style="list-style-type: none"> - Provision of venue for lecture and actual diving - Provision of boat for transfers - Provision of 1 unit LCD project, wide screen and PA system with 4 microphones - Provision of whiteboard, flipchart, marker, eraser, pads and pencils or pens - Provision of certificate/license to participants who completed and passed the course <p>B. Accommodation and F&B</p> <ul style="list-style-type: none"> - Provision of AM and PM snacks, buffet lunch and dinner for 3 days / 2 nights - Provision of 7 triple sharing rooms for 2 nights - Provision of complimentary Wi-Fi/internet connection - Provision of complimentary parking slots <p>Eligibility Requirements</p> <ol style="list-style-type: none"> 1. Must be Filipino owned, operated and legally registered venue under Philippine laws; 2. Must have experience in conducting same course; 3. Must be a Department of Tourism (DOT) accredited establishment; 4. Must be accredited with the Philippine Government Electronic Procurement System (PhilGEPS); and 5. Must possess membership with divers association in the Philippines; <p>Contract of Service/Financial Proposal</p> <p>The financial proposal should cover the following expenditures:</p>		
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	<ol style="list-style-type: none"> 1. Diver Instructor for Open Water Dive Course 2. Equipment rental 3. Boat rental 4. Venue 5. Full board meals 6. Accommodation <p>Approved Budget for the Contract (ABC)</p> <p>The approved budget for the contract is Php469,900.00 inclusive of all applicable taxes.</p> <p>Mode of Payment</p> <p>Full payment upon completion of the training</p>		
Terms	30 days upon receipt of invoice		
ABC	Php469,900.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **14 MAY 2019** thru email at christian_serrano@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

NILO C. ABON

Officer – In – Charge
Procurement and General Services Division

Contact Person

CHRISTIAN S. SERRANO

Contact No

525-93-18 loc. 246
christian_serrano@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Income Tax Return