

28 May 2019

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR 2019.05.515

Requirements : Services of a Production Company to Provide Entertainment Package
Project : Philippines Participation in Hanatour International Travel Show, Show

Quantity	Particulars	Estimated Unit Price (PhP)	Estimated Total Amount(PhP)
1 lot	<p>Entertainment Package Date: 7-9 June 2019 / Seoul, Korea</p> <p><u>Scope of Deliverables</u></p> <ol style="list-style-type: none"> 1. Three (3) to four (4) 15-30 minutes' performances per day at the main stage and Philippine booth 2. Performers (1 beatboxer, 1 violinist, 2 singers, 5 dancers, and 1 director) 3. Full production services, a music genre that would include Filipino culture and tradition that is befitting the international audience 4. Submission of photo and video documentation of the performances <p><u>Package Inclusions</u></p> <ol style="list-style-type: none"> 1. Production Cost 2. Professional fees of performers 3. Costumes and musical materials 4. Round Trip International Air Tickets (MNL-ICN-MNL) on an economy class as approved by TPB 5. Accommodation at President Hotel, Seoul (on standard twin deluxe room) or hotel walking distance to President Hotel 6. Travel Insurance 7. Valid Visa and Passports 8. Administrative Costs and Miscellaneous <p><u>Qualification of the Production Company</u></p> <ol style="list-style-type: none"> 1. Has been engaged in the business of providing entertainment package to international events 	900,000.00	900,000.00

	<p>for the last three (3) years</p> <p>2. The repertoire includes ethnic, pop, classical, jazz, traditional and alternative music, and dances</p> <p><u>Qualification of the Performers</u> New and emerging talents with experience performing abroad</p> <p><u>TPB Deliverables</u></p> <p>1. Land transportation in Seoul (airport-hotel-venue-hotel-airport)</p> <p>2. Technical requirements at the venue</p> <p>3. Excess baggage allowance for costumes and props</p> <p>The proposal shall include the following:</p> <p>a. Performer's profile</p> <p>b. Music and dance ensemble</p> <p>c. Technical Rider</p> <p><i>Please see attached Terms of Reference for complete details</i></p>		
Terms	30 days upon receipt of invoice		
Delivery	As stated		
ABC	PhP900,000.00 inclusive of service charge and all applicable taxes		

Please submit your **quotation and legal documents in a sealed envelope** not later than **3 June 2019, 5:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila, addressed to the undersigned.

Thank you very much.

(Sgd.)

NILO C. ABON

Officer- In- Charge

Procurement and General Services Division

Contact Person

JANET G. VILAFRANCA

Contact No

5259318 loc. 246 / 5257312

Note: All entries must be typewritten on your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

New Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPS Registration Number
2. Mayor/Business Permit Certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

5. Company Profile