

Request for Quotation

06 June 2019

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2019.06.539

PR 5.088 / 20 May 2019

Requirements : MESSENGERIAL / DOMESTIC AIR SHIPMENT SERVICES

Project: DELIVERY OF UNIFIED REGIONAL BROCHURE

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
LOT	<p>1) Door to Door Messengerial / Domestic Air Shipment Services</p> <p>2) 40 pcs. Packaging Tape</p> <p>3) 70 Balik bayan box</p> <p>Consignee Name/Address: (pls. see various packing list)</p> <p>Shipper Name / Address: CESAR R. VILLANUEVA Officer-In-Charge Domestic Promotions Department 4/F Legaspi Towers 300 Roxas Blvd., Manila Tel. No.: +63 (2) 525-73-20</p> <p>I. SCOPE OF WORK/DELIVERABLES:</p> <p>TPB requires the services of a shipment company that would be able to provide the following:</p> <ul style="list-style-type: none"> • Door to Door Air Freight Delivery Service • Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority 	Php515,000.00	Php515,000.00

services, fuel surcharge, and other applicable charges to be shouldered by the supplier/shipment company.

Ensure that the goods will arrive to the shipping destination in good condition.

PACKING LIST

1. DOT REGIONAL OFFICE REGION I

Oasis Country Resort Hotel, National Highway. Brgy. Sevilla, San Fernando City, 2500 La Union

Contact Person: Modesto Baloloy

Contact Number: 0966-366-1688

ILOCOS BROCHURES:

7 boxes: 32 kgs each

1 box: 17 kgs

Total Weight: 241 kgs

Box Dimension: 41cm x 21cm x31cm

Number of Brochure per box: 800 / 400

Declare Value: Php150,000.00

2. DOT REGIONAL OFFICE CAR

Baguio Tourism Complex, Governor Pack Road, 2600 Baguio City

Contact Person: Samantha Hamada

Contact Number: 0977-807-3887

CAR BROCHURES:

7 boxes: 32 kgs each

1 box: 17 kgs

Total Weight: 241 kgs

Box Dimension: 41cm x 21cm x31cm

Number of Brochure per box: 800 / 400

Declare Value: Php150,000.00

ILOCOS BROCHURES:

2 boxes: 32 kgs each

1 box: 17 kgs

Total Weight: 81 kgs

Box Dimension: 41cm x 21cm x31cm

Number of Brochure per box: 800 / 400

Declare Value: Php50,000.00

3. DOT REGIONAL OFFICE REGION II

#2 Dalan na Pav-vurulan, Regional
Government Center Carig Sur Tuguegarao
City, 3500 Cagayan
Contact Person: Jem Acosta
Contact Number: 0916-746-1804

BATANES BROCHURES:

5 boxes: 32 kgs each
Total Weight: 160 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800
Declare Value: Php100,000.00

CAGAYAN BROCHURES:

5 boxes: 32 kgs each
Total Weight: 160 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800
Declare Value: Php100,000.00

4. DOT REGIONAL OFFICE III

3F, Robinsons Place Angeles, Balibago,
Angeles City, 2009 Pampanga
Contact Person: Marilou Pangilinan
Contact Number: 0956-641-8409

CENTRAL LUZON BROCHURES:

10 boxes: 32 kgs each
Total Weight: 320 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800
Declare Value: Php200,000.00

5. DOT REGIONAL OFFICE REGION-4A

CALABARZON OFFICE, Dencris Business
Center, Halang, National Highway, Calamba
City, 4027, Laguna
Contact Person: Sharlene Batin
Contact Number: 0917-705-0836

LABAZON BROCHURES:

10 boxes: 32 kgs each
Total Weight: 320 kgs
Box Dimension: 41cm x 21cm x31cm

Number of Brochure per box: 800
Declare Value: Php200,000.00

METRO MANILA AND ENVIRON

BROCHURES:

2 boxes: 32 kgs each
1 box: 17 kgs each
Total Weight: 81 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800/ 400
Declare Value: Php50,000.00

6. DOT REGIONAL OFFICE REGION V

Regional Center Site Rawis, 4500 Legazpi
City

Contact Person: Rommel Natauhan
Contact Number: 0925-864-5894

BICOL BROCHURES:

7 boxes: 32 kgs each
1 box: 17 kgs
Total Weight: 241 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800 / 400
Declare Value: Php150,000.00

7. DOT REGIONAL OFFICE REGION VI

Western Visayas Regional Tourism Center,
Ground Floor, Casa Real de Iloilo (Old Iloilo
Provincial Capitol) Gen. Luna St., 5000, Iloilo
City

Contact Person: Ray Tabafunda
Contact Number: 0916-670-6422

WESTERN VISAYAS BROCHURES:

7 boxes: 32 kgs each
1 box: 17 kgs
Total Weight: 241 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800 / 400
Declare Value: Php150,000.00

8. DOT REGIONAL OFFICE REGION VII

Ground Floor, LDM Bldg., Cor. Legaspi and
MJ Cuenca Sts., 6000, Cebu City

Contact Person: Riza Macaibay
Contact Number: 0917-771-5545

CENTRAL VISAYAS BROCHURES:

10 boxes: 32 kgs each
Total Weight: 320 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800
Declare Value: Php200,000.00

9. DOT REGIONAL OFFICE REGION VIII

Brgy. 25, Kanhuraw Hill, Magsaysay
Boulevard, 6500, Tacloban City
Contact Person: Norberto "Bing" Lumbre
Contact Number: 0927-635-4728

EASTERN VISAYAS BROCHURES:

5 boxes: 32 kgs each
Total Weight: 160 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800
Declare Value: Php100,000.00

10. DOT REGIONAL OFFICE REGION IX

Ground Floor, Samboangan Bayanihan,
Cooperative Building, Gen. Vicente Alvarez
St., cor Claveria St., Zone IV, 7000,
Zamboanga City
Contact Person: Precious Jane Rebollos-
Alumbro
Contact Number: 0917-779-6587

ZAMBOANGA BROCHURES:

2 boxes: 32 kgs each
1 box: 17 kgs each
Total Weight: 81 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800/ 400
Declare Value: Php50,000.00

11. DOT REGIONAL OFFICE REGION X

Gregorio Pelaez Sports Center, A. Velez
Street, 9000, Cagayan de Oro City
Contact Person: Carlston Maglangit

Contact Number: 0905-391-8360

NORTHERN MINDANAO BROCHURES:

5 boxes: 32 kgs each

Total Weight: 160 kgs

Box Dimension: 41cm x 21cm x31cm

Number of Brochure per box: 800

Declare Value: Php100,000.00

12. DOT REGIONAL OFFICE REGION XI

Rm 512, LANDCO Corporate Center Bldg.,

J.P. Laurel Ave., 8000, Davao City

Contact Person: Kervin Joseph Eliday

Contact Number: 0929-341-7739

DAVAO BROCHURES:

10 boxes: 32 kgs each

Total Weight: 320 kgs

Box Dimension: 41cm x 21cm x31cm

Number of Brochure per box: 800

Declare Value: Php200,000.00

13. DOT REGIONAL OFFICE REGION XII

3rd Floor Sanle Building, Benigno Aquino St.,
cor. Lapu-Lapu St., 9506, Koronadal City

Contact Person: Jellybee Baay

Contact Number: 0906-555-4789

COTOBATO AND SARANGANI BROCHURES:

2 boxes: 32 kgs each

1 box: 17 kgs each

Total Weight: 81 kgs

Box Dimension: 41cm x 21cm x31cm

Number of Brochure per box: 800/ 400

Declare Value: Php50,000.00

**14. DOT REGIONAL OFFICE REGION XIII
(CARAGA)**

Butuan VPH Building 2, T. Calo St., 8600

Butuan City, Agusan del Norte

Contact Person: Sharlene Cueva

Contact Number: 0926-972-4097

SURIGAO AND DINAGAT BROCHURES:

7 boxes: 32 kgs each
1 box: 17 kgs
Total Weight: 241 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800 / 400
Declare Value: Php 150,000.00

AGUSAN RIVER BASIN BROCHURES:

1 box: 32 kgs each
1 box: 8 kgs
Total Weight: 40 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 1600/400
Declare Value: Php50,000.00

15. DOT REGIONAL OFFICE REGION – BARMM

Block 9, Lot 9, Maunlad, Tanghal Housing
Subd., Bagua II, Cotobato City
Contact Person: Harris Mukaram Ismael
Contact Number: 0905-212-4037

BARMM BROCHURES:

2 boxes: 32 kgs each
1 box: 17 kgs each
Total Weight: 81 kgs
Box Dimension: 41cm x 21cm x31cm
Number of Brochure per box: 800/ 400
Declare Value: Php50,000.00

Note:

DO NOT SUBMIT your bid quotation with incomplete legal documents.

Legal Documents:

1. SEC/DTI Registration Certificate
2. 2019 Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate with Valid date
6. Notarized Omnibus Sworn Statement (Notarized with the same date of your bid quotation)
7. Income Tax Return
8. Notarized Authority of the Signatory

	(Notarized with same date of your bid quotation) Secretary's Certificate if SEC or Special Power of Attorney if DTI INCOMPLETE ATTACHMENT OF LEGAL DOCUMENTS IS NOT ELIGIBLE TO PARTICIPATE IN THE BIDDING Address your quotation to Mr. Nilo C. Abon, OIC Procurement and General Services Div. Please indicate in your quotation the shortest transit time.		
Terms	30 days upon receipt of invoice		
ABC	Php515,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **17 June 2019, 5:00 PM** thru email at soc_torres@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

NILO C. ABON

Officer – In – Charge
Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

525-93-18 loc. 246
soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Income Tax Return