

# **Request for Quotation**

## 10 June 2019

The TOURISM PROMOTIONS BOARD invites you to submit quotations for the item/s listed below:

Quotation No. <u>TPB-RFQ 2019-06-542</u> PR NO. 6.001

#### Requirements: Audience Response System

Qty	Particulars	Estimated Total Amount
	Audience Response System for Domestic Promotions Department	Php300, 000.00
	Background	
	The TPB shall be responsible for marketing and promoting the Philippines domestically and internationally as a major global tourism destination, highlighting the uniqueness and assisting the development of its tourism products and services, with the end in view of increasing tourist arrivals and tourism investment. Specifically, it shall market the Philippines as a major convention destination in Asia. To this end, it shall take charge of attracting, promoting, facilitating, and servicing large-scale events, international fairs and conventions, congresses, sports competitions, expositions and the like.	
	The Domestic Promotions Department implementing and participating in the travel fairs attracting consumers nationwide. The department are in need a powerful way to connect and communicate during meeting and events. A tool used to create interactive presentations. Speakers connect with audiences using simple, intuitive polling software and response devices.	
	Particulars	
	<ul> <li>Interactive Polling Software</li> <li>Author and present interactive questions</li> <li>Charts and graphs displayed in real time</li> <li>Easy reporting and data management</li> </ul>	
	Specifications	
	Enclosure	
	<ul> <li>Dimensions: 8.4cm L x 5.3cm W x 0.8cm H</li> <li>Woight: 28 grams (with batterice)</li> </ul>	
	<ul> <li>Weight: 28 grams (with batteries)</li> <li>Approximately size of a credit card</li> </ul>	
	<ul> <li>Durable, rugged case for maximum longevity</li> </ul>	
	$\frac{\text{User Input}}{12 \text{ Kars} (1/4, 10/4, Ch/Channel, 2)}$	
	<ul> <li>12 Keys (1/A - 10/J, Ch/Channel, ?)</li> <li>Answer Key - answers automatically transmitted.</li> </ul>	
	<ul> <li>Programmable - manually enter new ID number.</li> </ul>	
	Response Card Programmer compatible	

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•	<u>Display</u> Participants receive visual confirmation of transmissions on LCD screen in addition to LED indicator. Successful transmissions are acknowledged via LED
	with a three second green light signal. Channel setting and battery life are always present on screen
×	
•	Two coin cell CR2032 (3.0V) lithium batteries
•	Deep sleep mode when not in use.
•	Average battery life is six to 12 months.
×	
•	Select a channel in less than five seconds, indicating session choice
•	Select a channel anytime - even when a session is underway
•	Channel selection is stored in nonvolatile memory
•	Channel selection is preserved until changed by participant
>	
•	82 channels can be running at once in close proximity
•	Fully FCC, CE, C-Tick, TELEC and Industry Canada certified
•	Will not interfere with other technologies.
×	Range
•	60m range (120m coverage) with either an RF Receiver or a ResponseCard
	AnyWhere receiver.
•	120m range (240m coverage) with a Long-Range Receiver.
>	
	ResponseCard RF LCD keypads are compatible with the following ResponseCard
	ceivers:
•	Standard RF Receiver
•	Long-range RF Receiver
•	ResponseCard Anywhere
>	
•	Receivers capture participant responses
•	Plug and play and extremely portable
>	Response Ware
•	Should be turns a participant's computer or mobile device into a virtual respond card. This ware allows participants to respond using a WiFi or data connection. Using the google apps.
>	Includes tutorial guide and training documents for 5 TPB employees
EI	igibility Requirements
	ust comply with the legal and technical and other requirements under R.A. 9184 and s Revised Implementing Rules and Regulations.
SI	pecial/Additional Requirement
w N	'illing to provide services on "send-bill" arrangement
In	vitation to Suppliers
aı	ne winning bidders shall be determined in accordance with the process of R.A. 9184 nd it's Revised IRR. Award shall be based on the Lowest Calculated and Responsive d (LCRB) or Single Rated Bids per lot provided that it does not exceed the ABC per
lo	†

Terms	30 days upon receipt of invoice
Delivery	15 days after received P.O
ABC	Php300, 000.00 inclusive of all applicable taxes

The last day for submission of **quotation** is not later than 10:00 a.m on **14 June 2018**, email at <u>farhan ambiong@tpb.gov.ph</u> or thru fax no. 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila. Please address your quotation to the undersigned.

Thank you very much.

## NILO C. ABON

Officer – In – Charge Procurement and General Services Division

Contact Person Contact No **FARHAN M. AMBIONG** 525-9318 loc 208

Price Validity shall be for a period of <u>thirty (30)</u> calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

- 1. SEC/DTI Certificates
- 2. Company Profile
- 3. Mayor's Permit/License (Valid and current)
- 4. Income/Business Tax Return
- 5. PhilGEPS Certificate/Membership
- 6. Notarized Omnibus Sworn Statement

#### **Omnibus Sworn Statement**

REPUBLIC OF THE PHILIPPINES ) CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

# AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

## 1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

#### 2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

## 6. Select one, delete the rest:

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_.

Witness my hand and seal this day of [month] [year].
NAME OF NOTARY PUBLIC
Serial No. of Commission
Notary Public for until
Roll of Attorneys No
PTR No [date issued], [place issued]
IBP No [date issued], [place issued]

Doc. No. \_\_\_\_\_ Page No. \_\_\_\_\_ Book No. \_\_\_\_\_ Series of \_\_\_\_\_